

[REDACTED]
[REDACTED]
7845 Pelican Bay Drive
[REDACTED]

4th May 2026

[REDACTED]
715 Hagan Street
Nashville, TN 37203
[REDACTED]

Dear [REDACTED]

On behalf of Enshallah LLC, I am pleased to extend an offer of employment to you as a property management associate for the duration of your Career Skills Program (January 1, 2027 - March 31, 2027). We believe that you are the kind of person who will thrive in our inclusive culture, where your unique skillset and talents will be extremely valued.

In the pages that follow you will find all the necessary details about your responsibilities, start date, orientation, and outline of training. Should you decide to accept this offer, please inform us at your earliest convenience. If you have questions or concerns, please let us know.

At Enshallah LLC we will provide support for your development with mentoring, coaching and educational opportunities, both formal and informal. Our real estate business has been running for over a decade now and we believe that your time here will provide you with a thorough look into our business and the industry of residential real estate

Sincerely,

[REDACTED]
Principal



Responsibilities, Start Date, Orientation

This role will have you in a hybrid work environment. Day to day communications, due outs, and sync meetings will be conducted on zoom while site visits will be conducted in person in Charleston, South Carolina, which we will provide transportation arrangements for. Your responsibilities will include but are not limited to maintaining communications with partners and fellow employees, monitoring/logging financial data, assisting with physical maintenance when applicable, and being present for any and all partner meetings. Your start date will be January 1st, 2027. Orientation will take place via a zoom call on January 5th, 2027.

Outline of Training

-Objectives

- Orientation/ introduction to properties and staff
- Day to Day operations and function
- Financial structure (book keeping, tax documents, financial statements)
- Utilizing vendors/contractors for maintenance and repairs
- Valuation/Acquisitions/Sales

-Skills you will utilize

- Accounting
- Logistics
- Communications
- Physical Maintenance
- Basic Electrical Work
- Basic Construction Principles
- Carpentry
- Landscaping