## **Transition from the Trusted Associate Sponsorship System to the Mission Partner Identity, Credential, and Access Management**

## **Overview:** During FY24, the DOD began a project to transition the Trusted Associate Sponsorship System (TASS) used the initiation, sponsorship, and management of applicants to a new system named the Mission Partner Affiliation Sponsor Management System. With the TASS application, our Brigades had specific duties wherein each Brigade appointed staff personnel, Trusted Agents (TAs), who registered and managed the JROTC Instructors in their brigade in the TASS system. The Brigade staff personnel were required to re-verify the identity of their Instructors and their status as certified Instructors every six months. Each Brigade also appointed at least one of their staff members as the TASS Trusted Agent Site Manager (TASM) to oversee their portion of the program and ensure ongoing compliance. This person was normally, but not necessarily, the Brigade JROTC Chief.

**Current Status:** During FY25, DOD will continue to transition to the Mission Partner Identity, Credential, and Access Management system. Some of our brigades have already appointed a manager to assist the successful operation of the system and ensure all the agents are trained and performing assigned tasks.

WRT MP ICAM, following are Brigade Roles and Responsibilities for the MP ICAM system.

**Mission Partner Affiliation Sponsor Manager (MPASM)**

The MPASM is responsible for all MP ICAM activities associated with his/her Brigade to include provisioning MPAS, ensuring applicants are managed appropriately throughout the credential sponsorship lifecycle, and ensuring all DoD policies and procedures are followed at their Brigade regarding credential sponsorship. The MPASM must meet the same eligibility requirements as a MPAS and may perform the same actions as a MPAS in the management of the credential sponsorship. In addition, MPASM can provision and manage MPAS roles and Sponsors for their site(s) in Enterprise Monitoring and Management of Accounts EMMA. This role is equivalent to TASS Trusted Agent Site Manager (TASM).

**MPASM**:

1. Must be a U.S. citizen.
2. Must be a uniformed services member or a DoD civilian employee working for the sponsoring organization.
3. Must be capable of sending and receiving digitally signed and encrypted e-mail.
4. Must be a CAC holder.
5. Shall complete the training provided by DMDC for the MPASM role

**MPASMs are responsible for**:

* Troubleshooting questions and issues for their Brigade.
* Managing Sponsors (MPASs) at their Brigade.
	+ Appoint Sponsors (MPASs) at their Brigade.
	+ Assign and transfer Applicants (Instructors) to Sponsors (MPASs) at their Brigade.
* Using JCIMS to verify Applicants background check completion date.
* Coordinating with the Tier 1 with Child Care Investigation team if background check completion date is outside of 5 years for CAC Applicants at their Brigade.
* Completing and sign forms AHRC TASS Form 1.3 and AHRC TASS Form 2\_1 submitted by MPAS at their Brigade.
* Updating HQ Final Tracker with the most current Applicant information for their Brigade.

**Mission Partner Affiliation Sponsor (MPAS)**

The MPAS is responsible for sponsoring the Applicant (Instructors) for issuance of a DoD credential. The Sponsor is responsible for managing the complete lifecycle of the credential sponsorship. This role is equivalent to TASS’ Trusted Agent (TA).

**MPAS**:

1. Must be a U.S. citizen.
2. Must be a uniformed services member, a DoD civilian employee working for the sponsoring organization, or a non-DoD Federal agency employee approved by DHRA.
3. Must be capable of sending and receiving digitally signed and encrypted e-mail.
4. Must be a CAC holder.
5. Shall complete the training provided by DMDC for the MPAS role

**MPAS responsibilities include**:

* Establishing sponsorship of Applicants.
* Providing notifications to other Sponsors of MP ICAM outages.
* Remaining current with all training requirements.
* Re-verifying a CAC holder's need for a CAC every 6 months (180 days).
* Revoking a CAC within MP ICAM upon the termination of Applicants employment or completion of affiliation with the DoD.
* Ensuring that the CAC is retrieved upon the CAC holder’s termination of employment or completion of affiliation with the DoD.
* Coordinating with their Applicants when establishing the Applicants initial and continued affiliation with DoD and need for CACs in accordance with agency or Component-level procedures.
* Completing CAC applicationforms AHRC TASS Form 1.3 and AHRC TASS Form 2\_1 for Applicants and submit them to MPASMs at their Brigade.