

# Table One

## Curriculum Plan

### Task:

- Create a LET 1 curriculum plan. (Pages 13)
  - Include 15 hours of electives.
- Make note and talk about facts listed at the bottom of page 14.
- After saving curriculum plan, go back and edit the curriculum plan. (Pages 30)
  - Add 10 more hours and new electives.

# Table One

## Curriculum Plan

### **Creating a Curriculum Plan (Pages 13):**

1. From the CMv3 Rosters screen, click Curriculum Plan from the top menu.
2. The Open Curriculum Plan prompt appears, click the Yes button to confirm.
3. Click the Create New Plan button or select Create New Plan from the Curriculum Plan drop-down menu.
4. From the Create New Plan window, select the desired school schedule from the drop-down list.
5. Select the desired LET Level
6. Enter the Total School Hours for the year.
7. Click the Continue button.
8. From the New Plan screen, you can select lessons.
9. Once you have finished adding lessons, labs, etc., click the Save Plan button.
10. Create a name for your Curriculum Plan in the Enter Curriculum Plan Name text box.

### **Edit a Curriculum Plan (Pages 30):**

1. Click the Edit Existing Plan button or select Edit Existing Plan from the Curriculum Plan drop-down menu.
2. Select the desired Curriculum Plan that you would like to edit from the list.
3. Click the Edit Plan button.
4. Edit your selections and click the Save Plan button when finished.

## Table Two

### School Year, Period and Roster

#### Tasks:

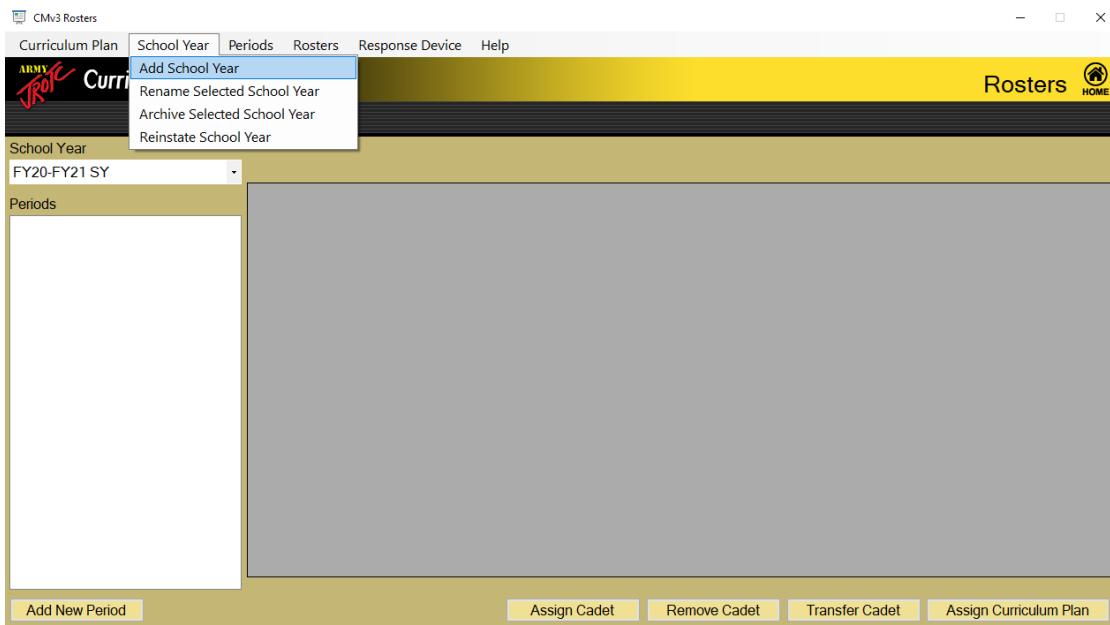
- Create a school year. (Page 15)
- Create a class period (Page 16)
- Assign Curriculum Plan to class period.
- Discuss both methods of Creating a Master Roster
  - JUMs Upload
  - Manual Entry
- Assign Cadets to a Class Period. (Page 18)

## Table Two

### School Year, Period and Roster

#### Create a School Year (Page 15):

1. From the CMv3 Rosters screen, select Add School Year from the School Year drop-down menu. The Add School Year window displays.



2. Select the Start and End dates.
3. Add a description in the Description text box.
4. Click the Add School Year button.

Add School Year x

Select Start Date  
Monday , September 2, 2019 ▼

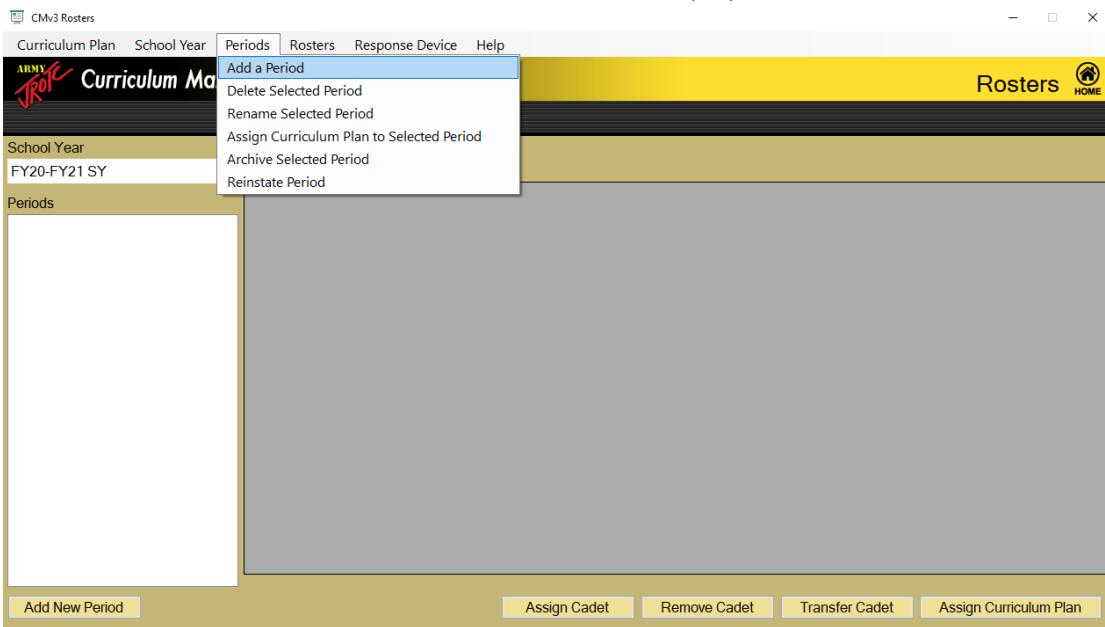
Select End Date  
Friday , June 5, 2020 ▼

Description  
FY19-FY20 SY

**Add School Year**

## Create Class Periods (Page 16):

1. From the CMv3 Rosters screen, select Add a Period from the Periods drop-down menu or click the Add New Period button. The Add a Period window displays.

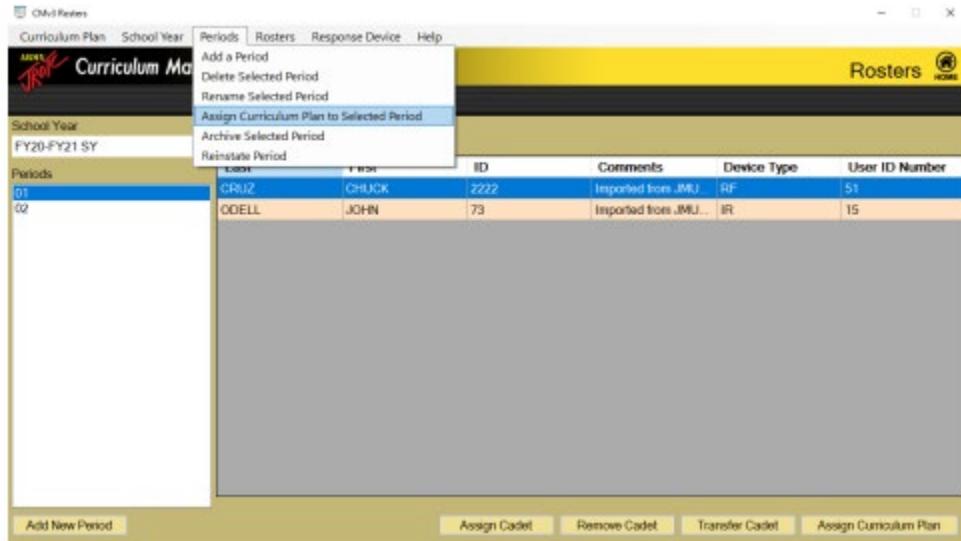


2. Enter the Period Name in the text box.
3. Enter the Period Description (optional) in the text box.
4. Click the Add button.

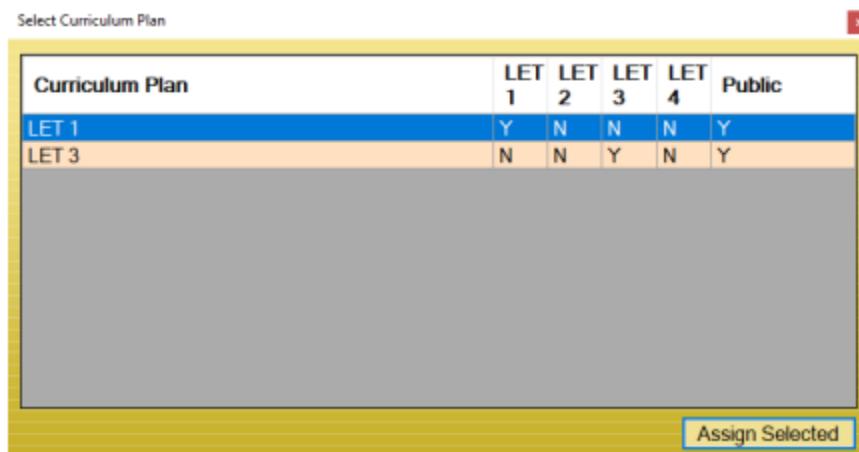
A screenshot of the 'Add a Period' window. The title bar says 'Add a Period' with a close button 'x'. The window has two text input fields: 'Period Name' with an empty input box, and 'Period Description' with a larger text area containing a scroll bar. At the bottom is a yellow 'Add' button.

### Assign Curriculum Plan to class period (Page 21):

1. Select Assign Curriculum Plan to Selected Period from the Periods drop-down menu or click the Assign Curriculum Plan button in the bottom right-hand corner. The Select Curriculum Plan window displays.

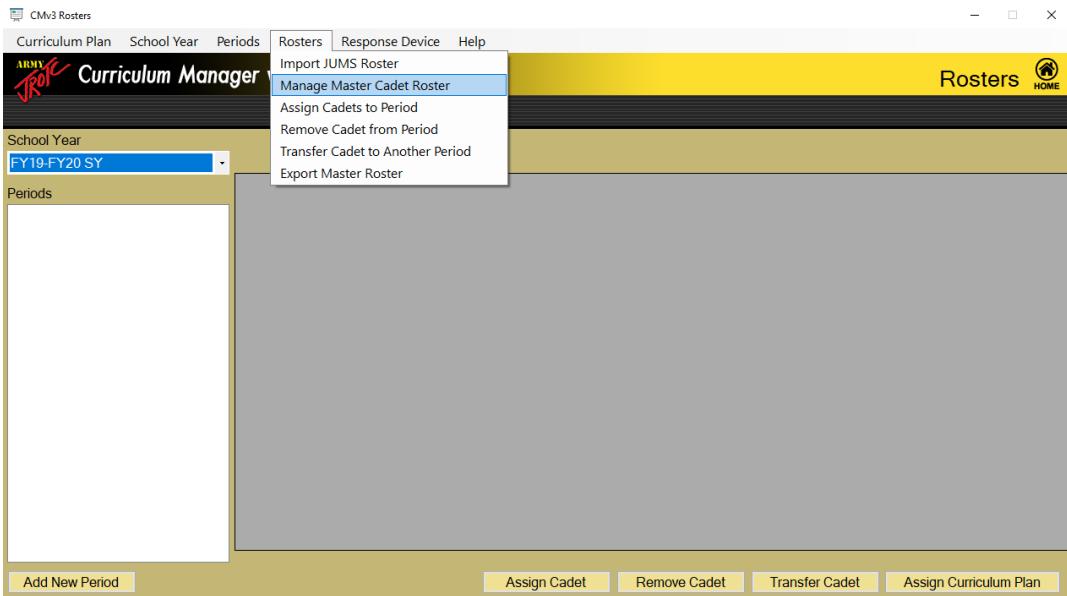


2. Select the desired Curriculum Plan from the list.
3. Click the Assign Selected button.



## Create a Master Roster (Page 17):

1. Select Manage Master Cadet Roster from the Rosters drop-down menu. The Manage Master Cadet Roster window displays.



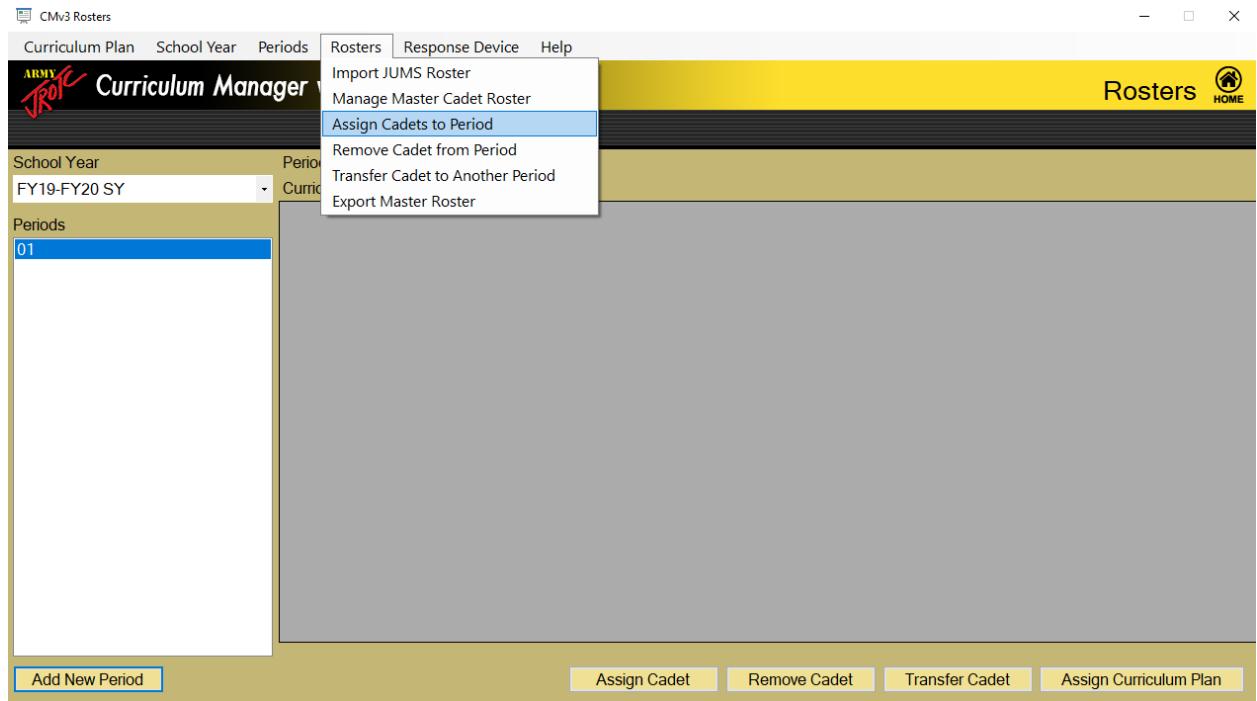
2. On the left side of the Manage Master Cadet Roster screen, fill out the Cadet information.
3. Click the Add New Cadet button.
4. Once you have finished adding the Cadets to the Master Cadet Roster, click the (X) in the top right corner to close the window.

The screenshot shows the 'Manage Master Cadet Roster' window. On the left, there are input fields for 'Last Name' (Chants), 'First Name' (Brian), 'MI' (T), 'Student ID' (2345), 'Alias' (empty), and 'LET' (1). Below these is a 'Comments' text area. At the bottom left are buttons for 'Clear Cadet' and 'Update Cadet'. On the right is a table titled 'Master Cadet Roster' with columns: Last, First, MI, Alias, ID, LET, and Comments. The table contains data for several cadets, including Chants, Collins, Cruz, Good, Johnson, O'Dell, and Thomas. At the bottom right are buttons for 'Add New Cadet', 'Archive Cadet', 'Delete Cadet', and 'Reinstate a Cadet'.

Last	First	MI	Alias	ID	LET	Comments
Chants	Brian	T		2345	1	
COLLINS	TOM			4545	2	Imported fro...
CRUZ	CHUCK	C		2222	1	Imported fro...
GOOD	TONY	Y		8888	2	Imported fro...
JOHNSON	BRENDA	B		5662	2	Imported fro...
ODELL	JOHN	C		73	1	Imported fro...
THOMAS	RALPH	W		1010	2	Imported fro...

### Assign Cadet(s) (Page 18):

1. Select Assign Cadets to Period from the Rosters drop-down menu or click the Assign Cadet button. The Assign Cadet window displays.
2. Select the Cadet(s) that you wish to assign to the period.

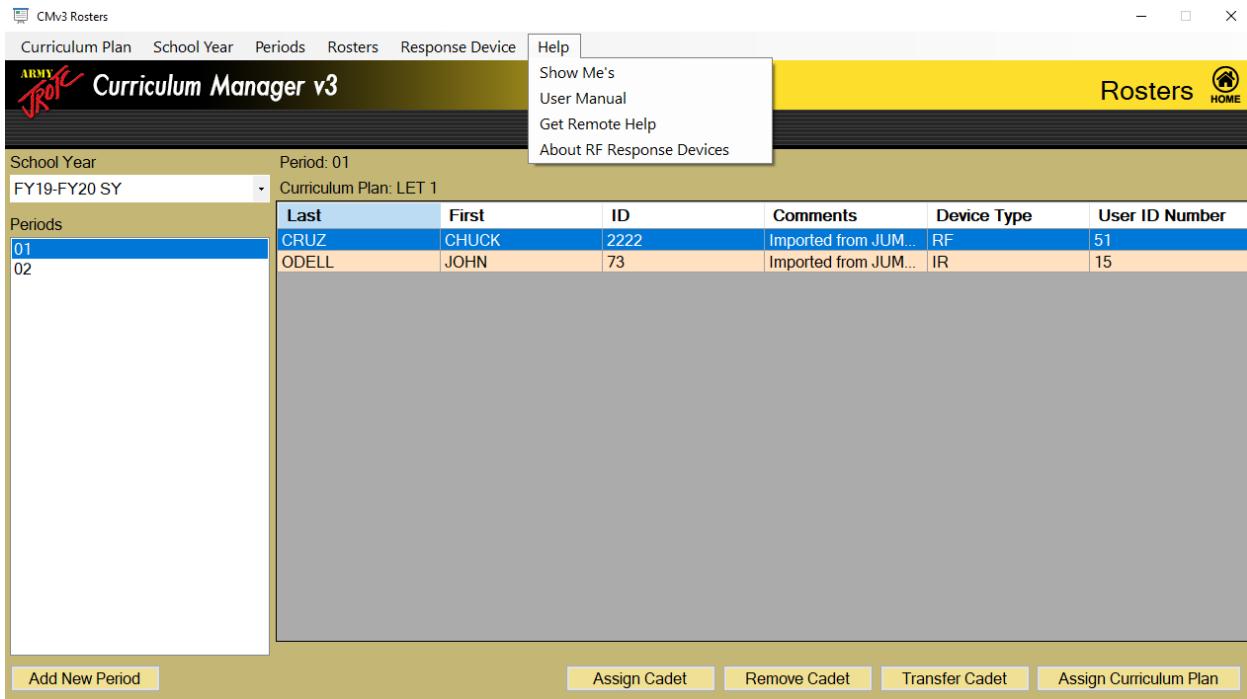


# Table 3

## Response Device Inventory

### Tasks:

- Instructor them to plug in the USB antenna first. Then launch CMv3.
- Show how to set RF Channel.
- Show and discuss how to add new Response Devices. (Page 20)
  - Go over both manual and auto add.
- Show how to assign Response Device to cadets.
- Show where to find the Response Device Help PDF.



The screenshot shows the Curriculum Manager v3 software interface. The window title is "CMv3 Rosters". The menu bar includes "Curriculum Plan", "School Year", "Periods", "Rosters", "Response Device", and "Help". The "Help" menu is open, displaying options: "Show Me's", "User Manual", "Get Remote Help", and "About RF Response Devices". The main workspace shows a table of cadet data. The table has columns: School Year, Period: 01, Curriculum Plan: LET 1, Last, First, ID, Comments, Device Type, and User ID Number. Two rows are visible: one for CRUZ (ID 2222, RF, User ID 51) and one for ODELL (ID 73, IR, User ID 15). At the bottom, buttons for "Add New Period", "Assign Cadet", "Remove Cadet", "Transfer Cadet", and "Assign Curriculum Plan" are visible.

School Year	Period: 01	Curriculum Plan: LET 1	Last	First	ID	Comments	Device Type	User ID Number
FY19-FY20 SY			CRUZ	CHUCK	2222	Imported from JUM...	RF	51
Periods	01	ODELL	JOHN		73	Imported from JUM...	IR	15
	02							

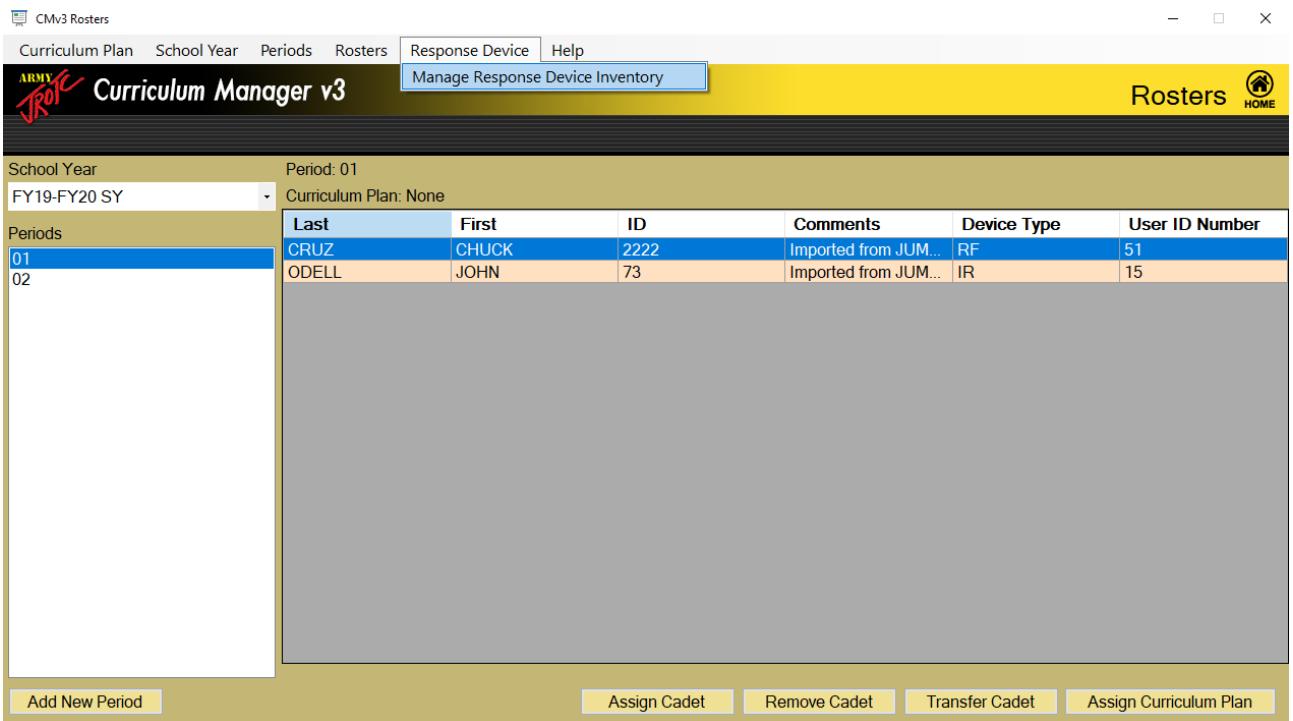
# Table 3

## Response Device Inventory

### Creating a Response Device Inventory (Pages 19):

#### Manual Add

1. From the CMv3 Rosters screen, select **Manage Response Device Inventory** from the **Response Device** drop-down menu. The Manage Response Device Inventory window displays.



Last	First	ID	Comments	Device Type	User ID Number
CRUZ	CHUCK	2222	Imported from JUM...	RF	51
ODELL	JOHN	73	Imported from JUM...	IR	15

2. Select the **Type** drop-down list to select the Response Device type.
3. Assign the response device a unique number (1-64) in the **User ID Number 1-64** text box.
4. Add the **RF Device ID** from the sticker on the back of the device to the **RF Device ID** text box.

- Click the Add New Device button.

Manage Response Device Inventory

Response Device Inventory		
Device Type	User ID Number	RF Device ID

Add/Update New/Selected Device

Type: RF

User ID Number 1-64: 1

RF Device ID (Sticker on Back): C6544D

**Example:** P/N:RCQR-02  
CONTAINS  
CC ID: R4WRCQR02  
C: 6994A-RCQR02  
Device ID: C6544D  
certinfo.aptplabs.com 1516 Assembled in Malaysia

Add New Device

Add IR, RF, or Virtual Device

Auto Add Devices

Update Device

Delete Device

## Auto Add

- Select the Auto Add Devices button.

Manage Response Device Inventory

Response Device Inventory		
Device Type	User ID Number	RF Device ID
IR	6	
IR	7	
RF	50	CB89A9
RF	64	CB93FC

Add/Update New/Selected Device

Type: RF

User ID Number 1-64: 50

RF Device ID (Sticker on Back): CB89A9

**Example:** P/N:RCQR-02  
CONTAINS  
CC ID: R4WRCQR02  
C: 6994A-RCQR02  
Device ID: C6544D  
certinfo.aptplabs.com 1516 Assembled in Malaysia

Add New Device

Add IR, RF, or Virtual Device

Auto Add Devices

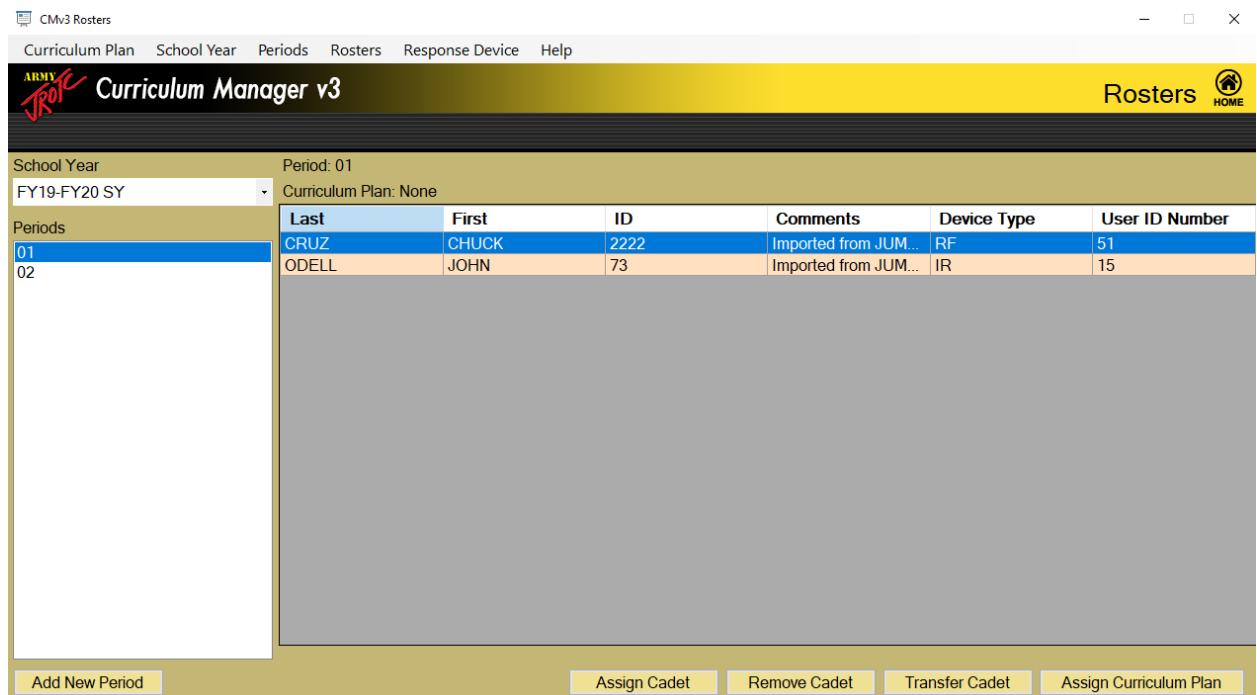
Update Device

Delete Device

- From the Auto Add Devices window, select the device types that you wish to record.
- Click the Start Recording button. The Auto Add Devices window displays.
- Click the “A” button on each device that you wish to record.
- When done, click the Stop Recording button to add the response device(s) to the Response Device Inventory.

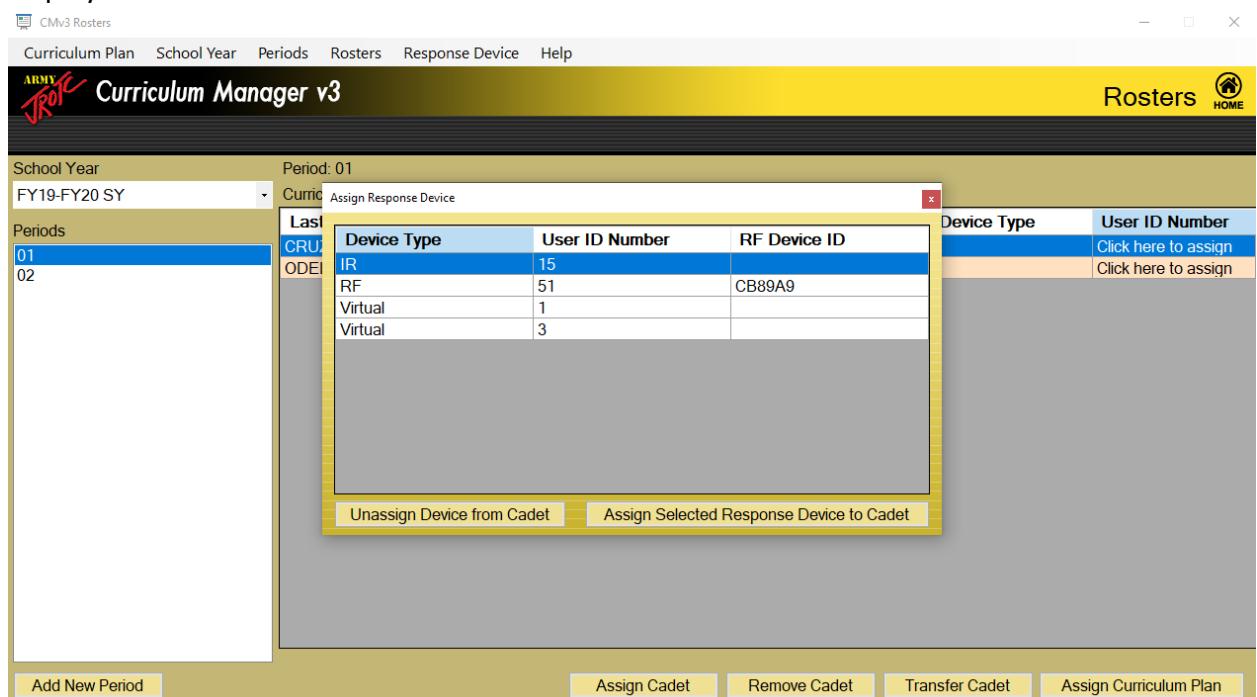
## Assign Response Device to Cadets (Pages 20):

1. Select a **Period** from the Periods list on the CMv3 Rosters screen.



The screenshot shows the Curriculum Manager v3 application window. The menu bar includes Curriculum Plan, School Year, Periods, Rosters, Response Device, and Help. The title bar says 'Curriculum Manager v3' and 'Rosters'. The main area displays a table of cadets for Period 01. The table columns are Last, First, ID, Comments, Device Type, and User ID Number. Two rows are shown: CRUZ (CHUCK, 2222, Imported from JUM..., RF, 51) and ODELL (JOHN, 73, Imported from JUM..., IR, 15). Buttons at the bottom include Add New Period, Assign Cadet, Remove Cadet, Transfer Cadet, and Assign Curriculum Plan.

2. For all Cadets listed under the selected period, assign each Cadet a response device.
3. Click the selected Cadet's User ID Number field. The Assign Response Device window displays.



The screenshot shows the same Curriculum Manager v3 application window. The 'Assign Response Device' dialog box is open over the main rosters table. The dialog has a grid for selecting a response device. The columns are Device Type, User ID Number, and RF Device ID. The grid shows four rows: IR (User ID 15, RF Device ID CB89A9), RF (User ID 51), Virtual (User ID 1), and Virtual (User ID 3). Buttons at the bottom of the dialog are Unassign Device from Cadet and Assign Selected Response Device to Cadet.

4. Click the Assign Selected Response Device to Cadet button.

## Table Four

### Create Custom Lesson

#### Tasks:

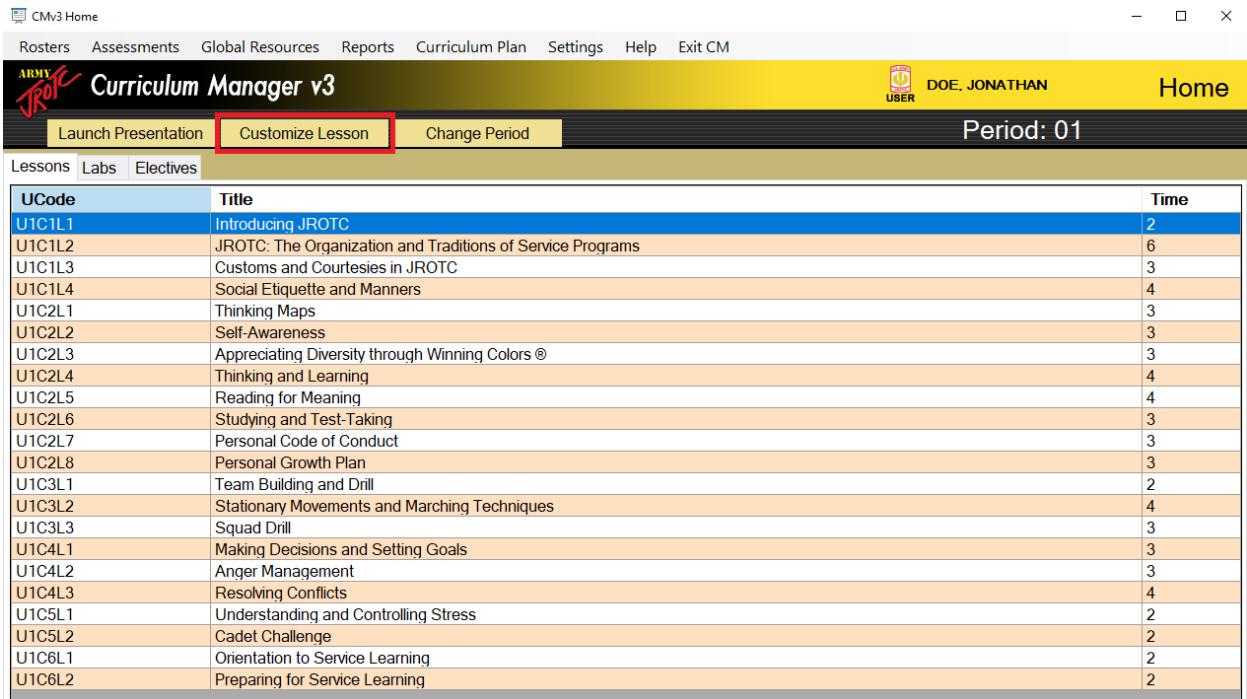
- Create a new presentation. (Page 63)
- Discuss what are required slides.
- Show and discuss custom resources. (Page 66)
- Edit an existing Slide. (Page 66)
- Make new slides. (Page 69)
  - Include an embedded video.
- Review making edits to a previously create custom slide. (Page 70)

# Table Four

## Create Custom Lesson

### Create a new custom lesson (Page 63/64):

1. From the CMv3 Home screen, select the desired lesson that you would like to customize from the lesson list.
2. Click the Customize Lesson button.

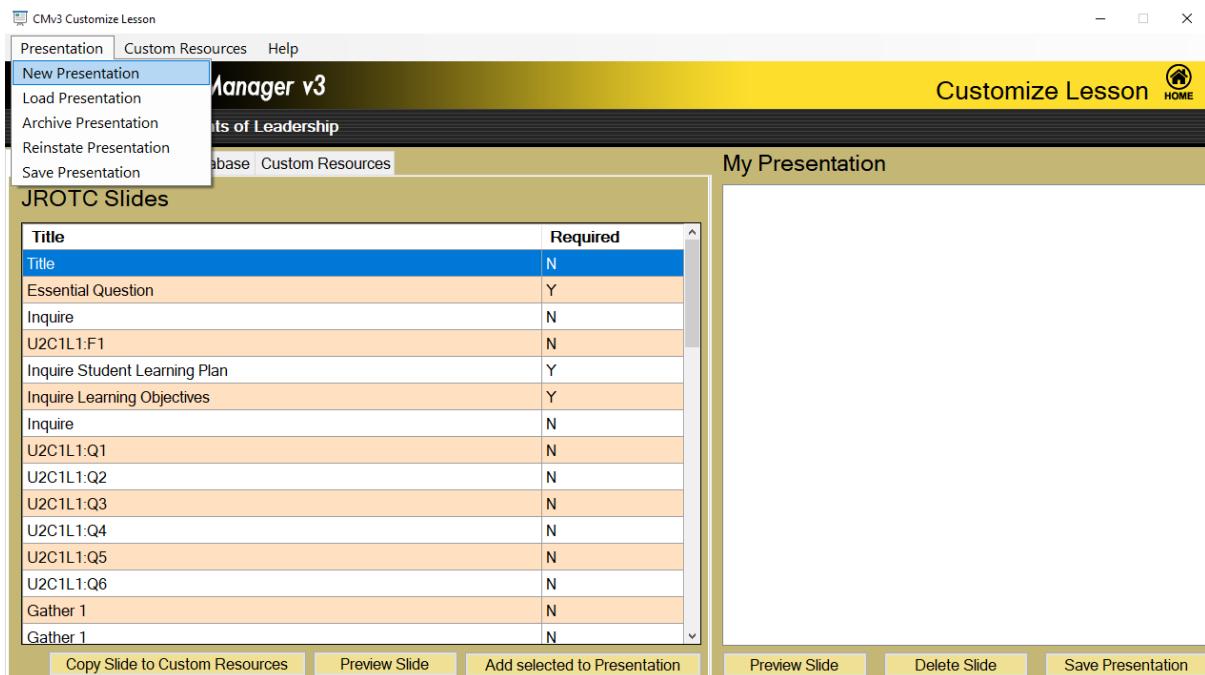


The screenshot shows the Curriculum Manager v3 software interface. The top menu bar includes 'CMv3 Home', 'Rosters', 'Assessments', 'Global Resources', 'Reports', 'Curriculum Plan', 'Settings', 'Help', and 'Exit CM'. The title bar displays 'Curriculum Manager v3' with the ARMY ROTC logo, the user 'DOE, JONATHAN', and the period 'Period: 01'. The main content area shows a table of lessons with columns for 'UCode', 'Title', and 'Time'. The 'Customize Lesson' button in the toolbar is highlighted with a red box.

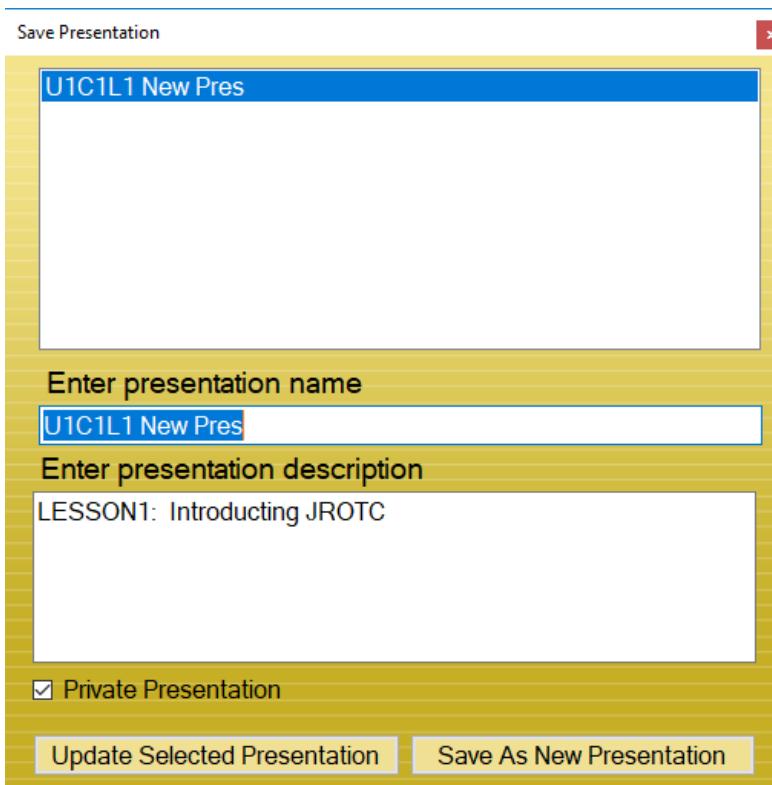
UCode	Title	Time
U1C1L1	Introducing JROTC	2
U1C1L2	JROTC: The Organization and Traditions of Service Programs	6
U1C1L3	Customs and Courtesies in JROTC	3
U1C1L4	Social Etiquette and Manners	4
U1C2L1	Thinking Maps	3
U1C2L2	Self-Awareness	3
U1C2L3	Appreciating Diversity through Winning Colors ®	3
U1C2L4	Thinking and Learning	4
U1C2L5	Reading for Meaning	4
U1C2L6	Studying and Test-Taking	3
U1C2L7	Personal Code of Conduct	3
U1C2L8	Personal Growth Plan	3
U1C3L1	Team Building and Drill	2
U1C3L2	Stationary Movements and Marching Techniques	4
U1C3L3	Squad Drill	3
U1C4L1	Making Decisions and Setting Goals	3
U1C4L2	Anger Management	3
U1C4L3	Resolving Conflicts	4
U1C5L1	Understanding and Controlling Stress	2
U1C5L2	Cadet Challenge	2
U1C6L1	Orientation to Service Learning	2
U1C6L2	Preparing for Service Learning	2

3. Select Presentation from the top menu and then select New Presentation. The New Presentation window displays.
4. In the Enter presentation name text box, enter the name of the presentation.

5. Click the Create New Presentation button. The presentation list will populate with a basic lesson presentation for you to customize.

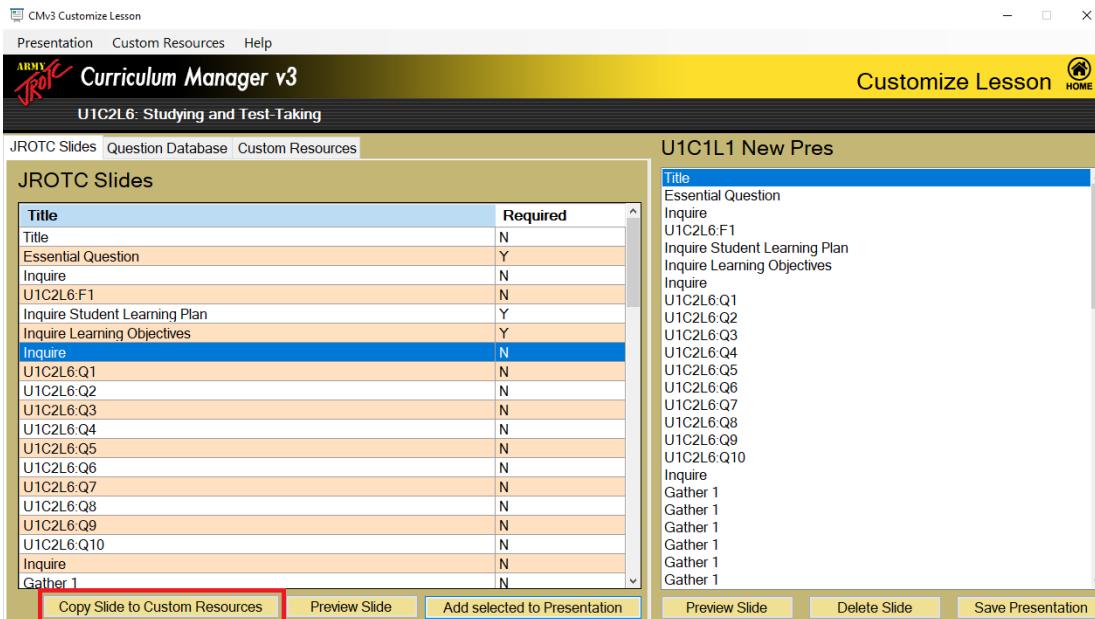


6. Click the Save Presentation button.

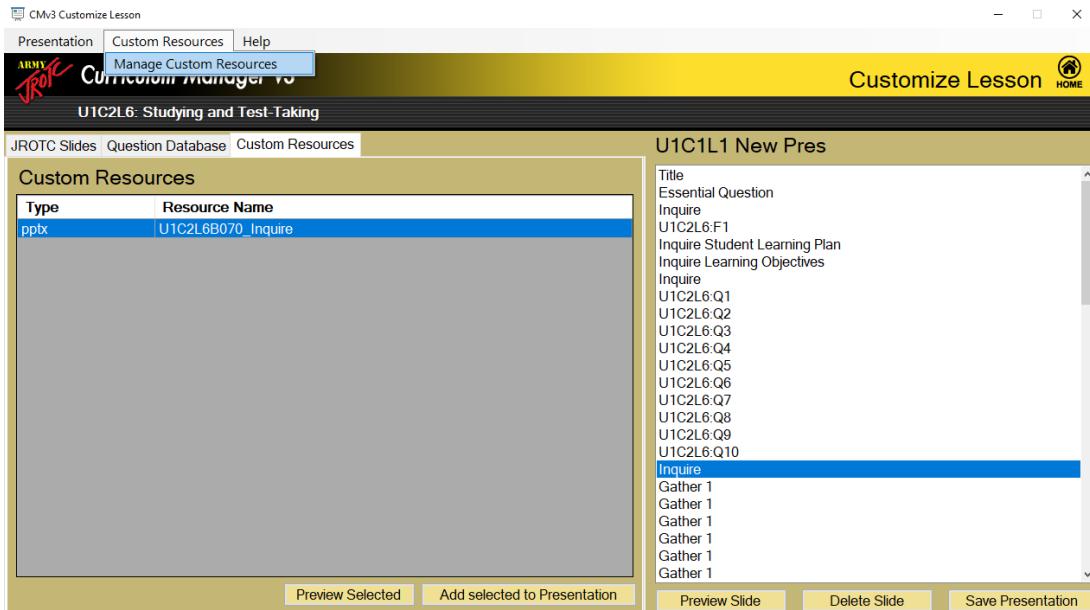


## Edit an existing slide (Page 66):

1. Select the desired slide and click the Copy Slide to Custom Resources button. The slide has now been copied to the Custom Resources tab.



2. Select Custom Resources from the top menu and then select Manage Custom Resources.



3. Select the slide that you wish to modify and click the Edit Selected Slide button.

Manage Custom Resources

**Add Files**

Drag & drop files here to add custom resources to the lesson, or use the browse button below

**Browse For Files**

**Add Blank Slide from Template**

Enter Slide Name

**Add Blank Slide**

**Add URL**

Enter URL

Enter Link Name

**Add URL**

**Edit Selected Slide** **Delete Selected**

Type	Resource Name
pptx	U1C2L6B020_Essential Question
pptx	U1C2L6B030_Inquire
pptx	U1C2L6B050_Inquire Student Learning Plan
pptx	U1C2L6B060_Inquire Learning Objectives
pptx	U1C2L6B070_Inquire
pptx	U1C2L6B190_Gather 1

4. When finished editing the slide, click the file tab and save your changes. Click the (X) button to close the PowerPoint slide.

5. Exit the Manage Custom Resources window by clicking the (X) in the top right corner of the window.

6. Select the modified slide and click the Add Selected to Presentation button. It will appear above the selected area in the presentation slide list.

CMv3 Customize Lesson

Presentation Custom Resources Help

**Curriculum Manager v3**

Customize Lesson **HOME**

U1C2L6: Studying and Test-Taking

JROTC Slides Question Database Custom Resources

**Custom Resources**

Type	Resource Name
pptx	U1C2L6B020_Essential Question
pptx	U1C2L6B030_Inquire
pptx	U1C2L6B050_Inquire Student Learning Plan
pptx	U1C2L6B060_Inquire Learning Objectives
pptx	U1C2L6B070_Inquire
pptx	U1C2L6B190_Gather 1

**U1C1L1 New Pres**

Title
Essential Question
Inquire
U1C2L6 F1
Inquire Student Learning Plan
Inquire Learning Objectives
Inquire
U1C2L6 Q1
U1C2L6 Q2
U1C2L6 Q3
U1C2L6 Q4
U1C2L6 Q5
U1C2L6 Q6
U1C2L6 Q7
U1C2L6 Q8
U1C2L6 Q9
U1C2L6 Q10
<b>Inquire</b>
Gather 1

**Preview Selected** **Add selected to Presentation** **Preview Slide** **Delete Slide** **Save Presentation**

## Make a new slide (Page 68):

1. Select Custom Resources from the top menu and then select Manage Custom Resources.

Title	Required
Title	N
Essential Question	Y
Inquire	N
U1C2L6:F1	N
Inquire Student Learning Plan	Y
Inquire Learning Objectives	Y
Inquire	N
U1C2L6:Q1	N
U1C2L6:Q2	N
U1C2L6:Q3	N
U1C2L6:Q4	N
U1C2L6:Q5	N
U1C2L6:Q6	N
U1C2L6:Q7	N
U1C2L6:Q8	N
U1C2L6:Q9	N
U1C2L6:Q10	N
Inquire	N
Gather 1	N

2. To create your own slide, in the Add Blank Slide from Template text box, enter the slide name.
3. Click the Add Blank Slide button. CM will open a blank slide in PowerPoint. The slide will have the chapter/lesson header.

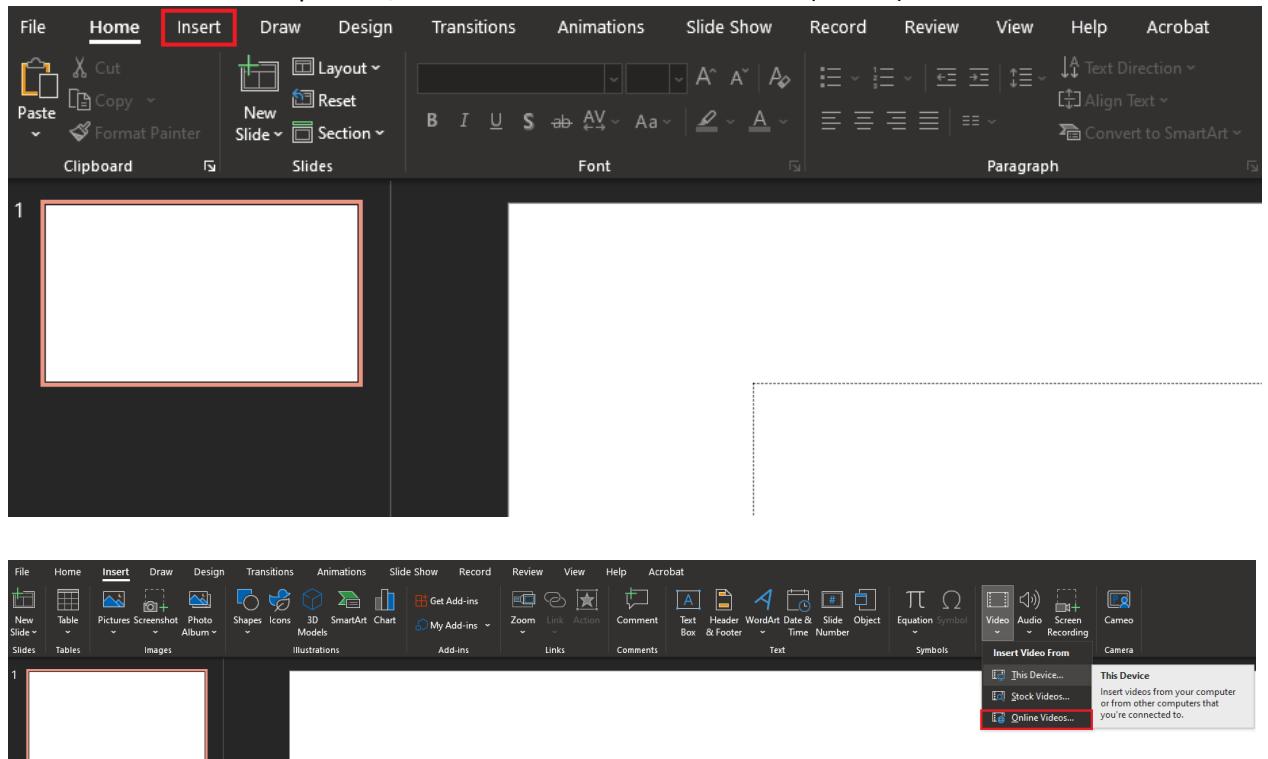
Type	Resource Name
pptx	U1C2L6B020_Essential Question
pptx	U1C2L6B030_Inquire
pptx	U1C2L6B050_Inquire Student Learning Plan
pptx	U1C2L6B060_Inquire Learning Objectives
pptx	U1C2L6B070_Inquire
pptx	U1C2L6B190_Gather 1

4. When finished editing the slide, save and close the PowerPoint file.
5. Exit the Manage Custom Resources window. The Custom Resources tab will update. Now you may select a custom resource and add it to the presentation.

## Add video to a new slide:

*Steps may vary based on your version of PowerPoint.*

1. Create a new slide.
2. Select Insert from the top menu, then select Video -> Online Video (far left).



3. This is where steps my vary.
  - a. Option one: Insert YouTube URL and click Insert button at the bottom.
  - b. Option two: Search for Video topic in YouTube search bar and select desired video.
4. Resize video to fit page.
5. When finished editing the slide, save and close the PowerPoint file.

## Table Five

### Create Custom Question

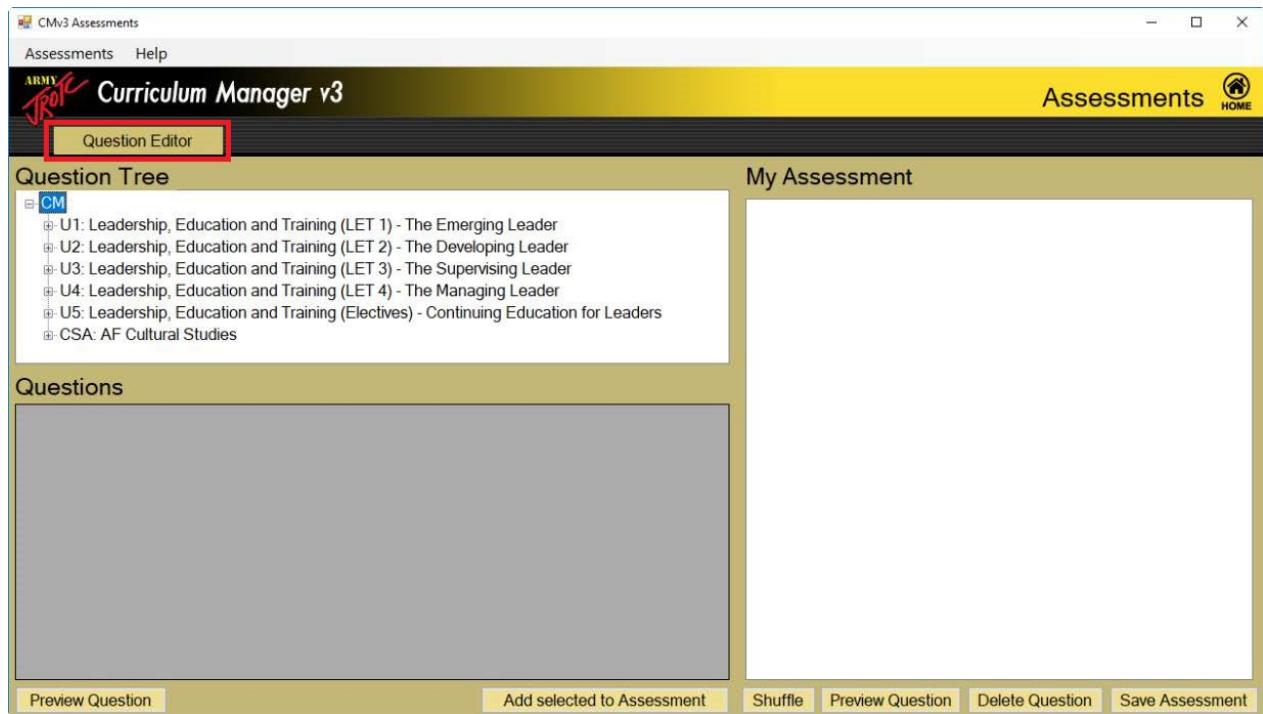
#### Tasks:

- Add Question Category (Page 102)
- Add Instructor Question (Page 107)
  - Discuss different types of questions. (Page 93)
  - Talk about image management.
    - Add custom images. (Page 96)
- Edit Instructor Question (Page 109)
  - Make note and talk about facts listed at the bottom of page 109 and on page 111.

## Table Five

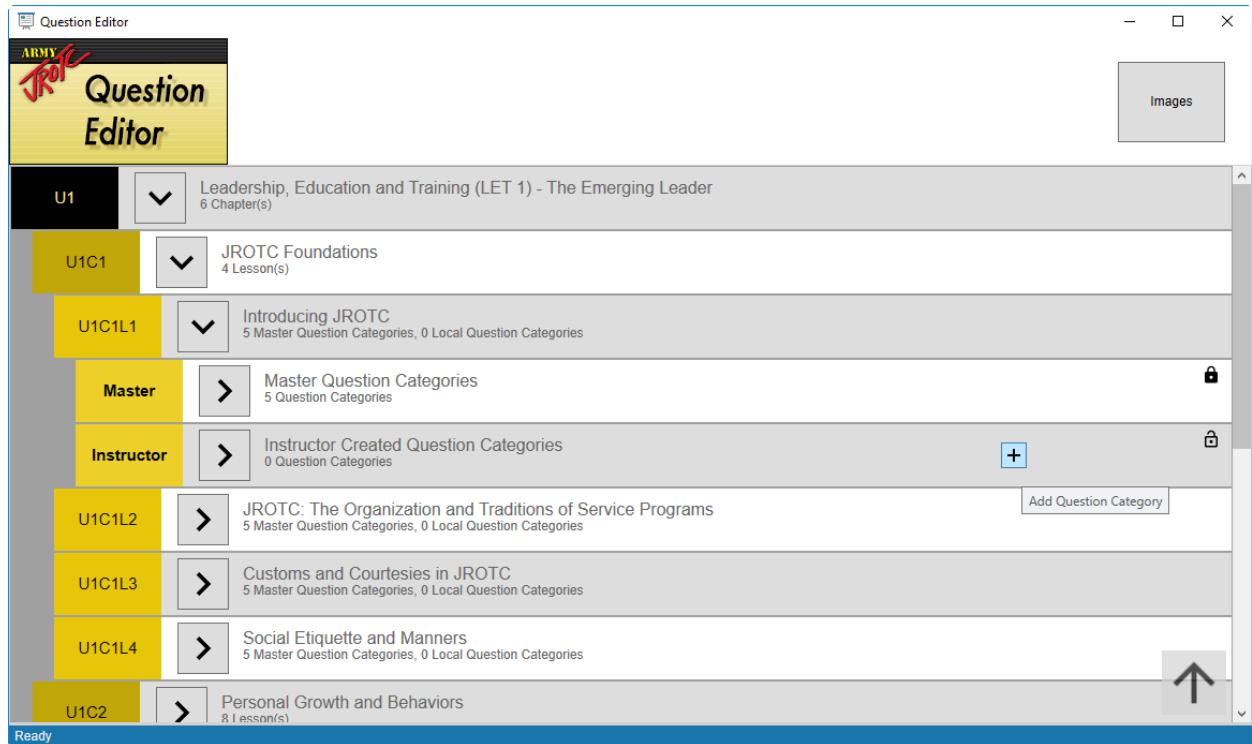
### Create Custom Question

1. From the CMv3 Home screen, select Assessments from the top menu and then select Create Assessment.
2. Click the Question Editor button. The Question Editor window displays.

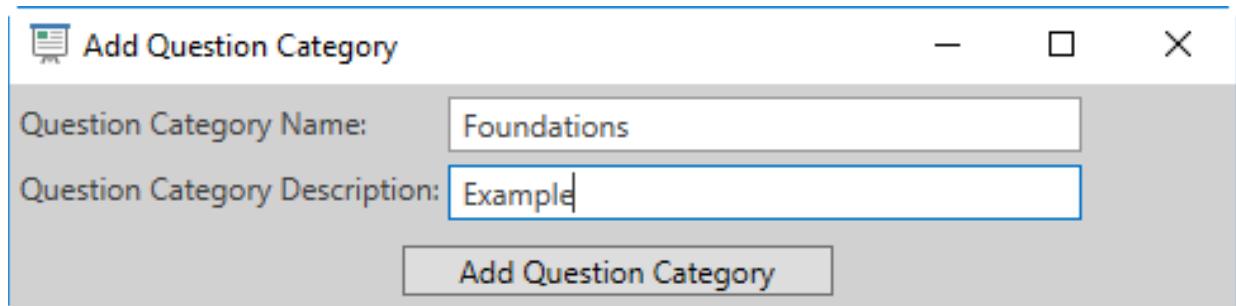


## Add Question Category (Page 102):

1. Expand the question tree for the selected lesson.
2. Click the icon to the right of Instructor Created Question Categories that looks like a plus sign (this is the add icon). The Add Question Category prompt appears.

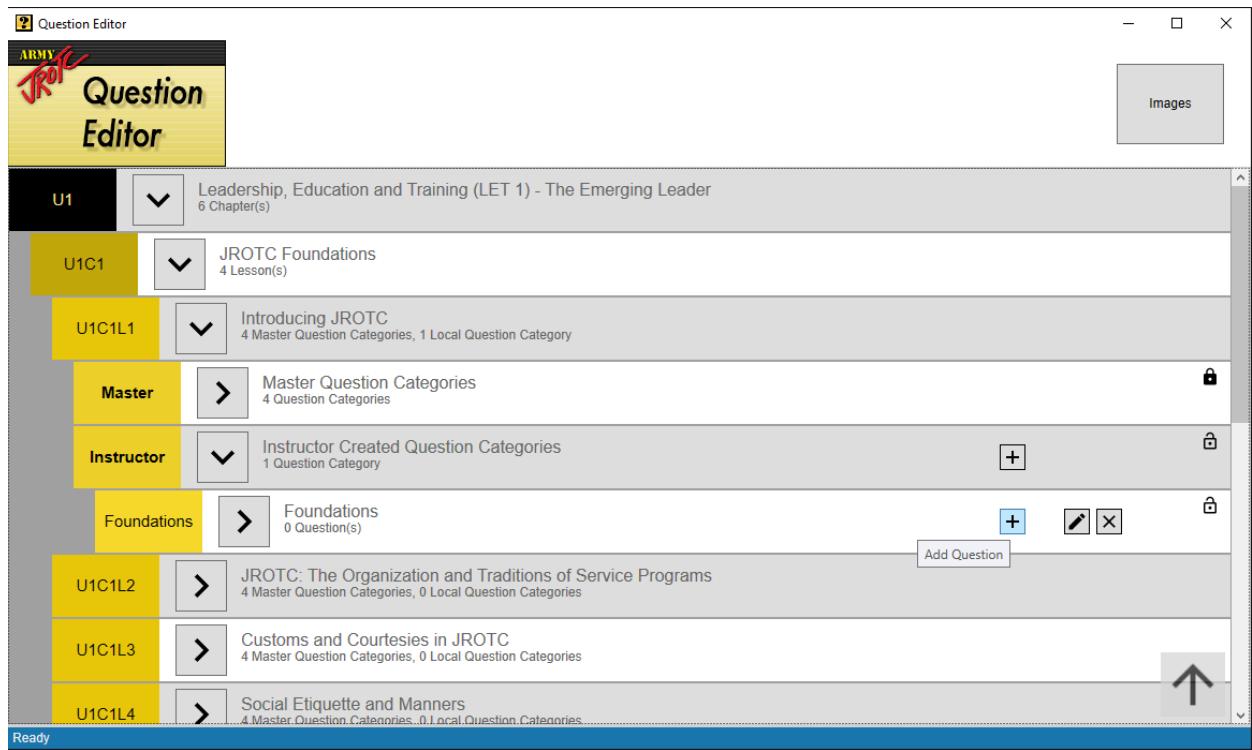


3. In the Question Category Name text box, type in a name.
4. In the Question Category Description text box, type in a description.
5. Click the Add Question Category button.



## Add Instructor Question (Page 107):

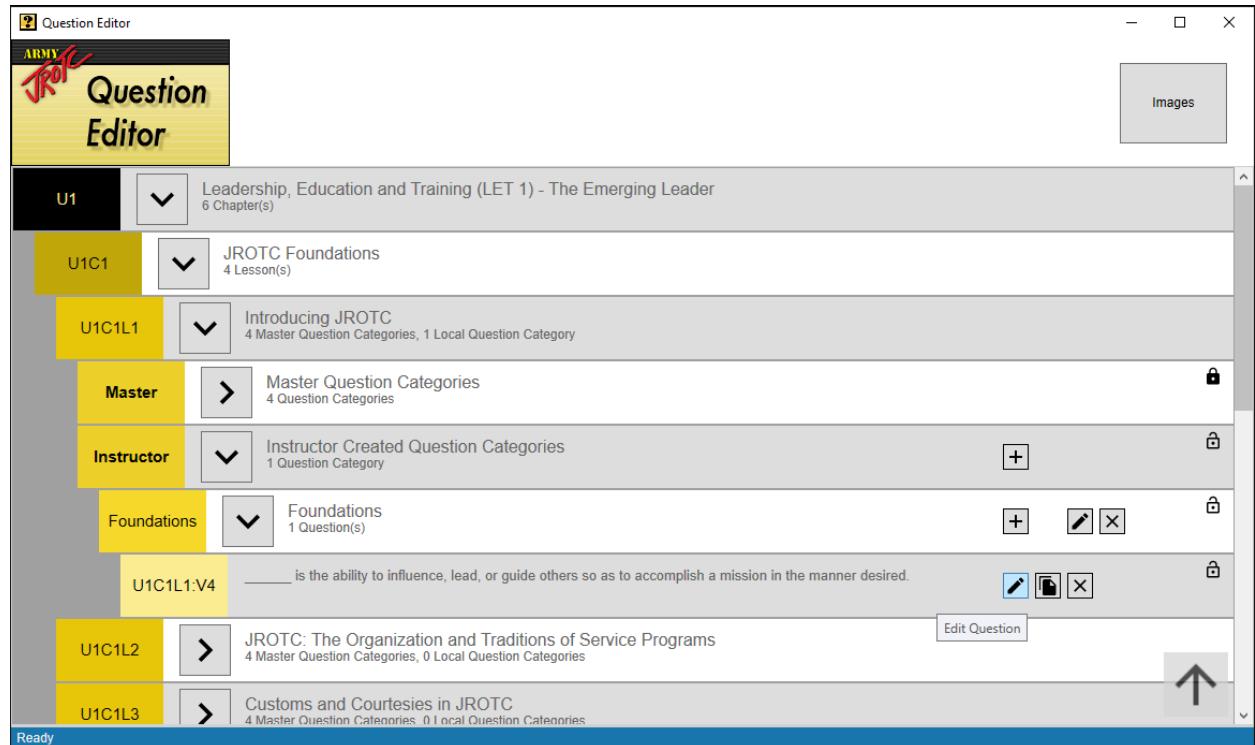
1. Navigate to the desired Instructor Created Question Categories to add the question.
2. Select the desired category and click the Add icon on the Instructor Created Question Categories.



3. In the Question Name text box, fill in the name.
4. Select the appropriate question type in the Question Type drop-down list.
5. Select the desired graphics category in the Graphic Category drop-down list.
6. Select the desired question category in the Question Category drop-down list.
7. Choose the question difficulty in the Question Difficulty drop-down list.
8. Type the question text and answer text in the provided text boxes. Use the formatting bar as needed.
9. Mark the correct answer.
10. (Optional if you selected a graphics category) Click Add Question Image/Add Answer Image. The Image Management window displays.
11. Click the Save button.

## Edit Instructor Question (Page 109):

1. Navigate to the desired Instructor Created Question Categories that you wish to edit.
2. Select the desired category and click the Edit Question icon. The Edit Question window displays.



3. Edit the question and when finished, click the Save button.

## Table Six

### Create Assessment

#### Tasks:

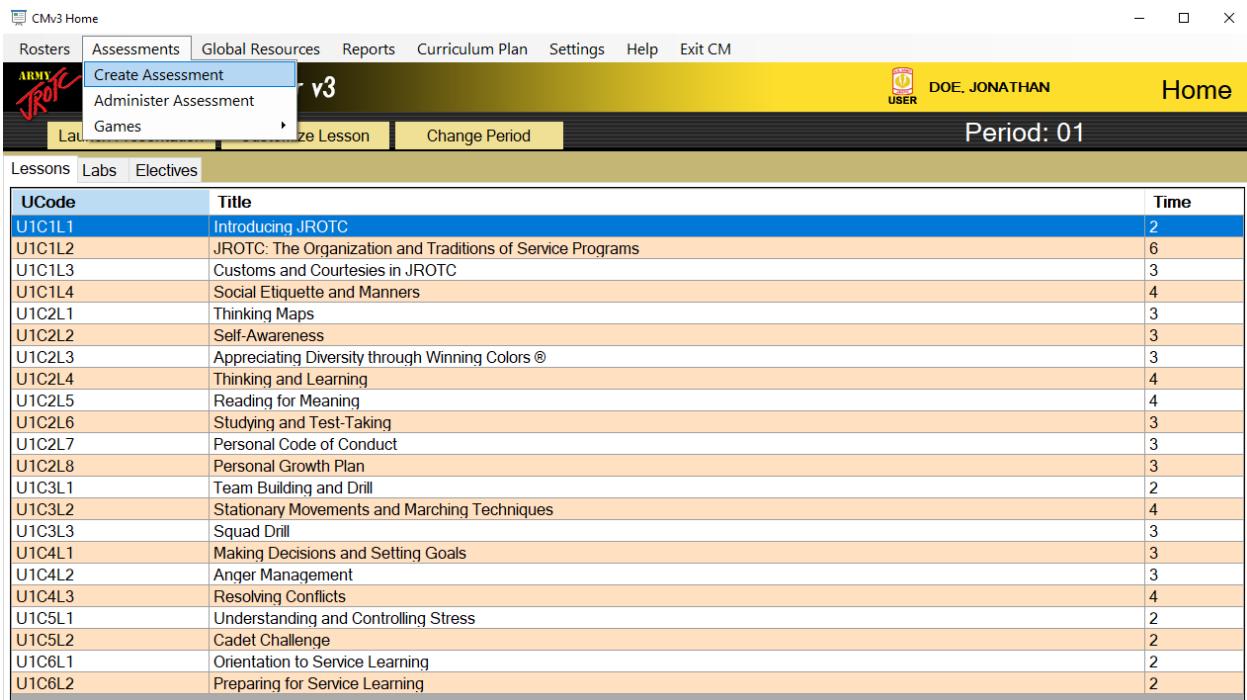
- Create new LET 1 Assessment. (Page 77)
  - 3 Question Minimum
    - Must use Custom/Instructor create question.

# Table Six

## Create Assessment

### Create a new assessment (Page 77):

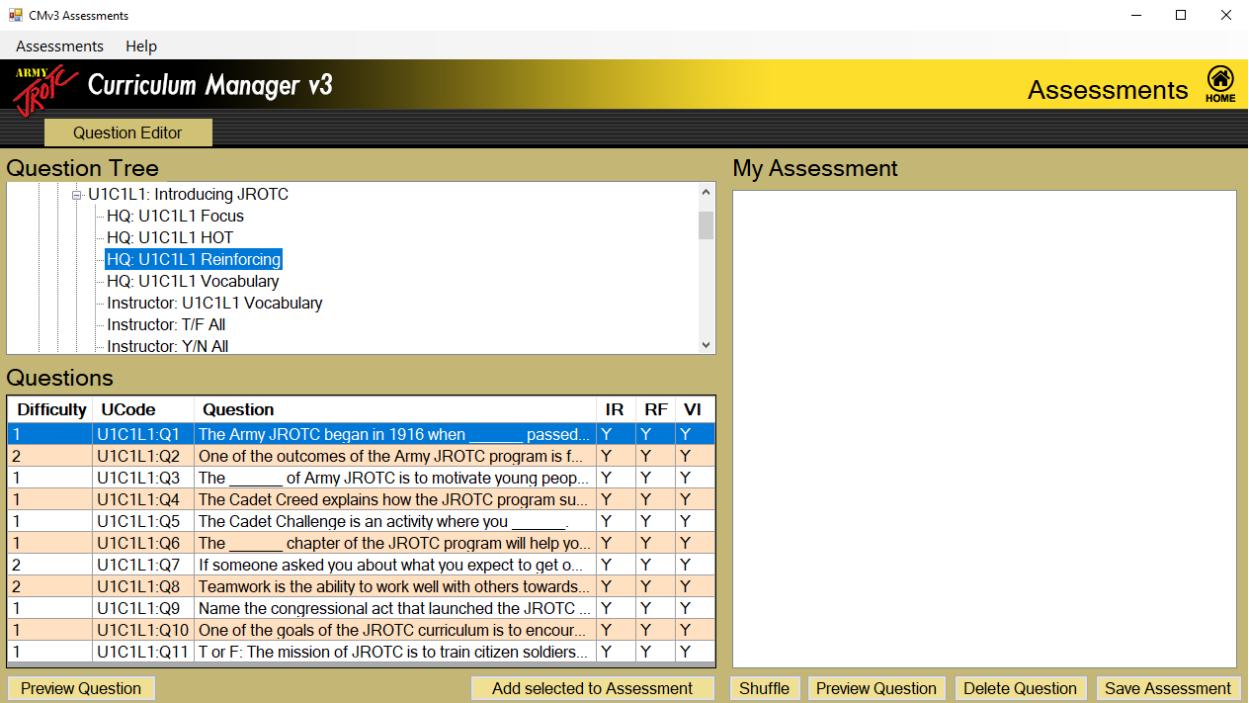
1. From the CMv3 Home screen, select Assessments from the top menu and then select Create Assessment.



The screenshot shows the CMv3 Home screen. The top menu bar includes 'Rosters', 'Assessments' (which is highlighted in blue), 'Global Resources', 'Reports', 'Curriculum Plan', 'Settings', 'Help', and 'Exit CM'. Below the menu, there is a logo for 'ARMY JROTC' and a user profile for 'DOE, JONATHAN' (USER). The main content area is titled 'Period: 01' and shows a table of lessons. The table has columns for 'UCode', 'Title', and 'Time'. The 'Title' column lists various JROTC-related topics, and the 'Time' column indicates the duration for each lesson.

UCode	Title	Time
U1C1L1	Introducing JROTC	2
U1C1L2	JROTC: The Organization and Traditions of Service Programs	6
U1C1L3	Customs and Courtesies in JROTC	3
U1C1L4	Social Etiquette and Manners	4
U1C2L1	Thinking Maps	3
U1C2L2	Self-Awareness	3
U1C2L3	Appreciating Diversity through Winning Colors ®	3
U1C2L4	Thinking and Learning	4
U1C2L5	Reading for Meaning	4
U1C2L6	Studying and Test-Taking	3
U1C2L7	Personal Code of Conduct	3
U1C2L8	Personal Growth Plan	3
U1C3L1	Team Building and Drill	2
U1C3L2	Stationary Movements and Marching Techniques	4
U1C3L3	Squad Drill	3
U1C4L1	Making Decisions and Setting Goals	3
U1C4L2	Anger Management	3
U1C4L3	Resolving Conflicts	4
U1C5L1	Understanding and Controlling Stress	2
U1C5L2	Cadet Challenge	2
U1C6L1	Orientation to Service Learning	2
U1C6L2	Preparing for Service Learning	2

2. Drill down through the Question Tree to a question group and select it. The question group is selected and the questions in the group are displayed in the lower-left Questions list box.

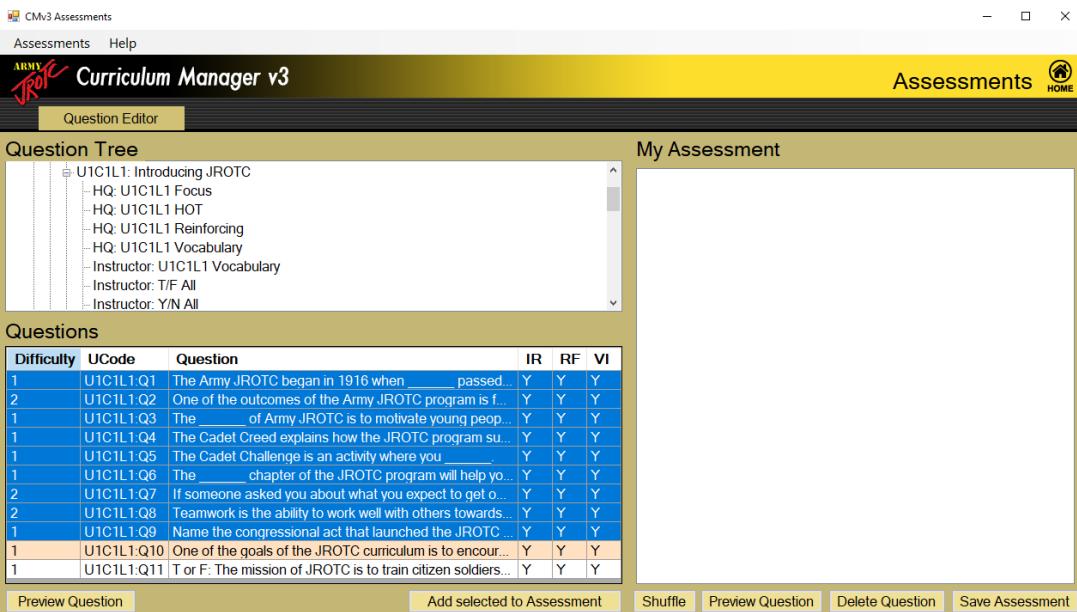


The screenshot shows the Curriculum Manager v3 interface. The top menu bar includes 'CMv3 Assessments', 'Assessments', and 'Help'. The title bar says 'Curriculum Manager v3'. The main window has a 'Question Editor' tab selected. On the left, a 'Question Tree' pane shows a hierarchy of questions under 'U1C1L1: Introducing JROTC'. One question, 'HQ: U1C1L1 Reinforcing', is highlighted in blue. On the right, a 'My Assessment' pane is empty. Below these are two tables: 'Questions' and 'Question Tree'. The 'Questions' table lists 11 questions with columns for Difficulty, UCode, Question, and IR, RF, VI status. The 'Question Tree' table shows the same 11 questions with their UCode and a brief description. Buttons at the bottom include 'Preview Question', 'Add selected to Assessment', 'Shuffle', 'Preview Question', 'Delete Question', and 'Save Assessment'.

Difficulty	UCode	Question	IR	RF	VI
1	U1C1L1:Q1	The Army JROTC began in 1916 when _____ passed...	Y	Y	Y
2	U1C1L1:Q2	One of the outcomes of the Army JROTC program is f...	Y	Y	Y
1	U1C1L1:Q3	The _____ of Army JROTC is to motivate young peop...	Y	Y	Y
1	U1C1L1:Q4	The Cadet Creed explains how the JROTC program su...	Y	Y	Y
1	U1C1L1:Q5	The Cadet Challenge is an activity where you _____.	Y	Y	Y
1	U1C1L1:Q6	The _____ chapter of the JROTC program will help yo...	Y	Y	Y
2	U1C1L1:Q7	If someone asked you about what you expect to get o...	Y	Y	Y
2	U1C1L1:Q8	Teamwork is the ability to work well with others towards...	Y	Y	Y
1	U1C1L1:Q9	Name the congressional act that launched the JROTC ...	Y	Y	Y
1	U1C1L1:Q10	One of the goals of the JROTC curriculum is to encour...	Y	Y	Y
1	U1C1L1:Q11	T or F: The mission of JROTC is to train citizen soldiers...	Y	Y	Y

Question Tree	
U1C1L1: Introducing JROTC	U1C1L1:Q1
-- HQ: U1C1L1 Focus	U1C1L1:Q2
-- HQ: U1C1L1 HOT	U1C1L1:Q3
-- HQ: U1C1L1 Reinforcing	U1C1L1:Q4
-- HQ: U1C1L1 Vocabulary	U1C1L1:Q5
-- Instructor: U1C1L1 Vocabulary	U1C1L1:Q6
-- Instructor: T/F All	U1C1L1:Q7
-- Instructor: Y/N All	U1C1L1:Q8
-- Instructor: Y/N All	U1C1L1:Q9
-- Instructor: Y/N All	U1C1L1:Q10
-- Instructor: Y/N All	U1C1L1:Q11

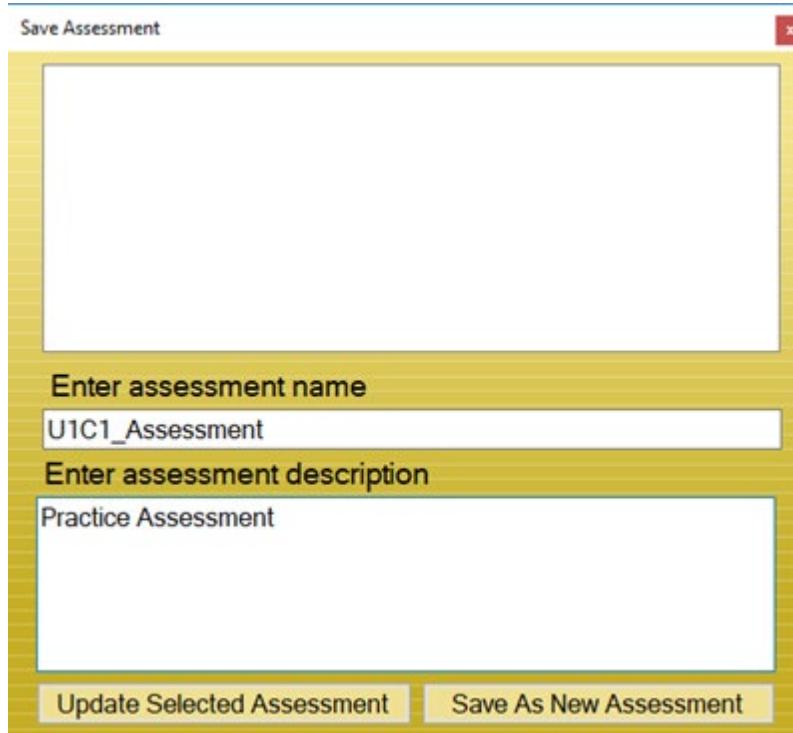
3. Select the questions you wish to add to the assessment, then click the Add selected to Assessment button.



The screenshot shows the Curriculum Manager v3 interface, similar to the previous one but with a different set of selected questions. The 'Add selected to Assessment' button is highlighted in yellow. The 'Questions' table shows the same 11 questions as the previous screenshot, but the first two rows are highlighted in blue, indicating they are selected. The 'Question Tree' table is identical to the previous one.

Difficulty	UCode	Question	IR	RF	VI
1	U1C1L1:Q1	The Army JROTC began in 1916 when _____ passed...	Y	Y	Y
2	U1C1L1:Q2	One of the outcomes of the Army JROTC program is f...	Y	Y	Y
1	U1C1L1:Q3	The _____ of Army JROTC is to motivate young peop...	Y	Y	Y
1	U1C1L1:Q4	The Cadet Creed explains how the JROTC program su...	Y	Y	Y
1	U1C1L1:Q5	The Cadet Challenge is an activity where you _____.	Y	Y	Y
1	U1C1L1:Q6	The _____ chapter of the JROTC program will help yo...	Y	Y	Y
2	U1C1L1:Q7	If someone asked you about what you expect to get o...	Y	Y	Y
2	U1C1L1:Q8	Teamwork is the ability to work well with others towards...	Y	Y	Y
1	U1C1L1:Q9	Name the congressional act that launched the JROTC ...	Y	Y	Y
1	U1C1L1:Q10	One of the goals of the JROTC curriculum is to encour...	Y	Y	Y
1	U1C1L1:Q11	T or F: The mission of JROTC is to train citizen soldiers...	Y	Y	Y

4. When you are ready to save the assessment, click the Save Assessment button or select Assessments from the top menu and then select Save Assessment.
5. In the Enter assessment name text box, enter the name.
6. Click the Save As New Assessment button.



## Table Seven

### Demonstrate Assessments

#### Tasks:

- Demonstrate how to administer an assessment. (Page 86)
  - Briefly mention QT2 Clickers when assessment prompts cadets to click to join assessment.
- Show and go over question delivery preferences. (Page 58)
- Demonstrate self-paced assessment.
- Go over the difference between Instructor Led and Self-paced. (Page 86/89)

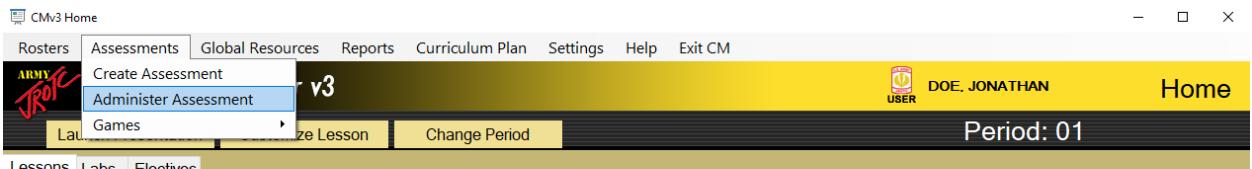
# Table Seven

## Demonstrate Assessments

### Instructor-led

#### Administer an instructor-led assessment (Page 87):

1. From the CMv3 Home screen, select Assessments from the top menu and then select Administer Assessment. The Administer Assessment window displays.



UCode	Title	Time
U1C1L1	Introducing JROTC	2
U1C1L2	JROTC: The Organization and Traditions of Service Programs	6
U1C1L3	Customs and Courtesies in JROTC	3
U1C1L4	Social Etiquette and Manners	4
U1C2L1	Thinking Maps	3
U1C2L2	Self-Awareness	3
U1C2L3	Appreciating Diversity through Winning Colors ®	3
U1C2L4	Thinking and Learning	4
U1C2L5	Reading for Meaning	4
U1C2L6	Studying and Test-Taking	3
U1C2L7	Personal Code of Conduct	3
U1C2L8	Personal Growth Plan	3
U1C3L1	Team Building and Drill	2
U1C3L2	Stationary Movements and Marching Techniques	4
U1C3L3	Squad Drill	3
U1C4L1	Making Decisions and Setting Goals	3
U1C4L2	Anger Management	3
U1C4L3	Resolving Conflicts	4
U1C5L1	Understanding and Controlling Stress	2
U1C5L2	Cadet Challenge	2
U1C6L1	Orientation to Service Learning	2
U1C6L2	Preparing for Service Learning	2

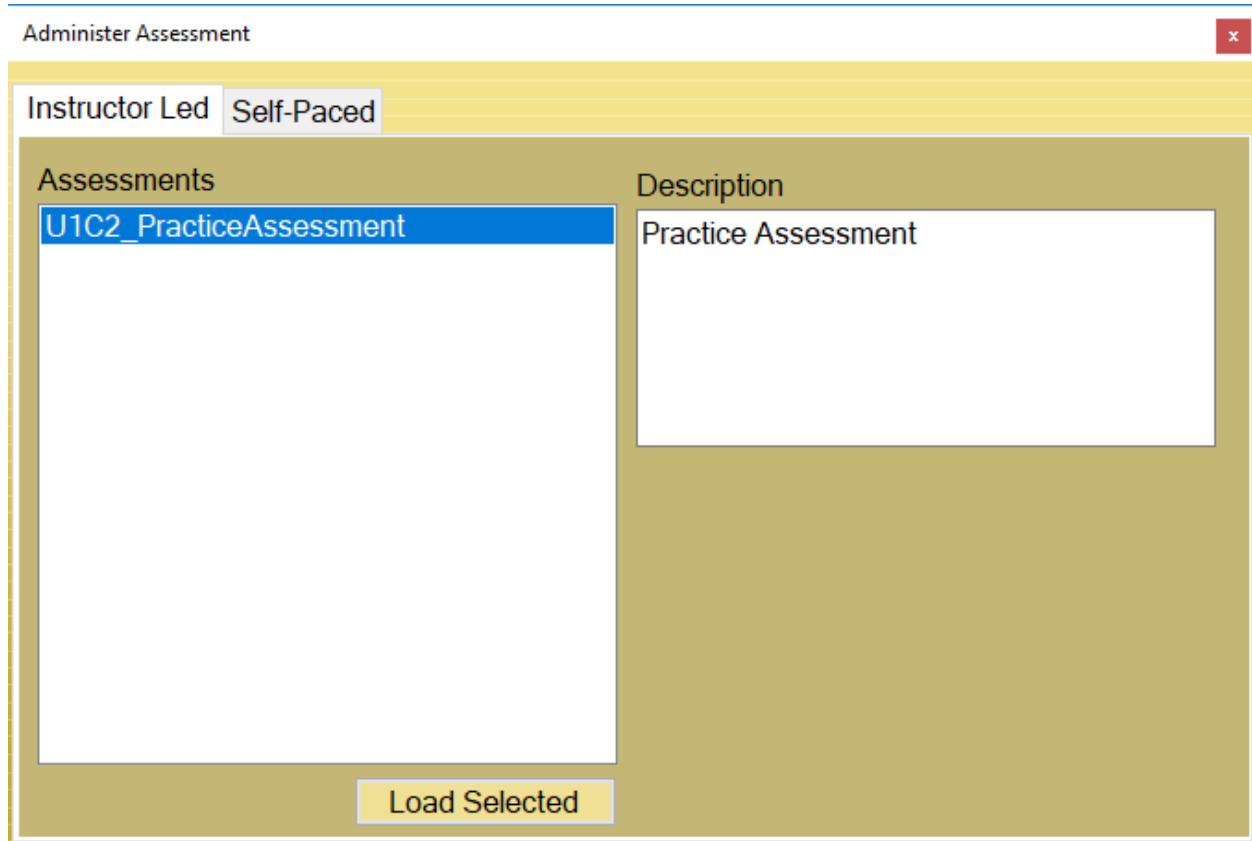
2. Select the assessment that you wish to administer from the list.

Administrator Assessment

Instructor Led  Self-Paced

Assessments	Description
U1C2_PracticeAssessment	Practice Assessment

Load Selected



3. Click the Load Selected button. The CMv3 Assessment window displays.
4. Instruct Cadets to use their response devices to click in to join the assessment.
5. After all Cadets have joined, click the Start Assessment button. Select Help from the top menu and then select Question Delivery Preferences to verify your preferences.

CMv3 Presentation

Global Resources Lesson Resources Custom Resources Trivia (ALPHA)

Help

- Show Me's
- User Manual
- Get Remote Help
- About RF Response Devices
- Change Gutter Colors
- Slide Open Outside CM
- Question Delivery Preferences**
- Launch Desktop Clicker

Presentation  HOME

Slide 1 of 44  



Preferences

### Question Delivery Preferences

<input checked="" type="checkbox"/> Show Correct Answer	<input type="checkbox"/> Auto Advance Questions
<input checked="" type="checkbox"/> Show Answer Distribution	NOTE: Auto Advance Questions cannot be used with Show Correct Answer, Show Answer Distribution, or Show Pad Correct.
<input type="checkbox"/> Show Pad Correct	
<input type="checkbox"/> Auto Start Questions	

Question Timer

Hours	Minutes	Seconds
0	0	40

Disable Timer

Timer Increments in Seconds

10
----

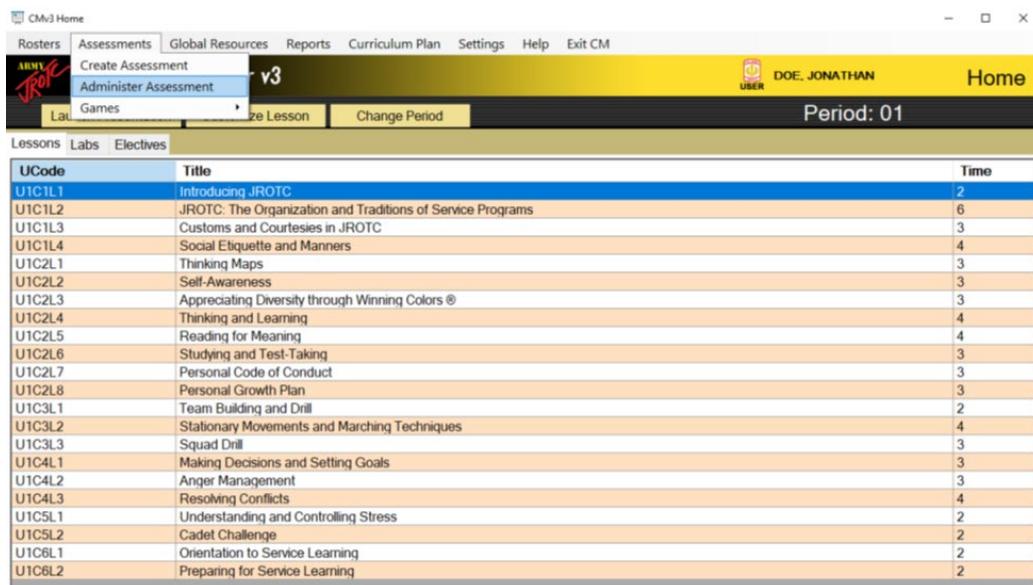
**Apply & Close**

6. Use the Next and Back buttons to navigate the assessment.
7. When the assessment is finished, click the Home button. The Exit Assessment confirmation prompt displays.

## Self-Paced

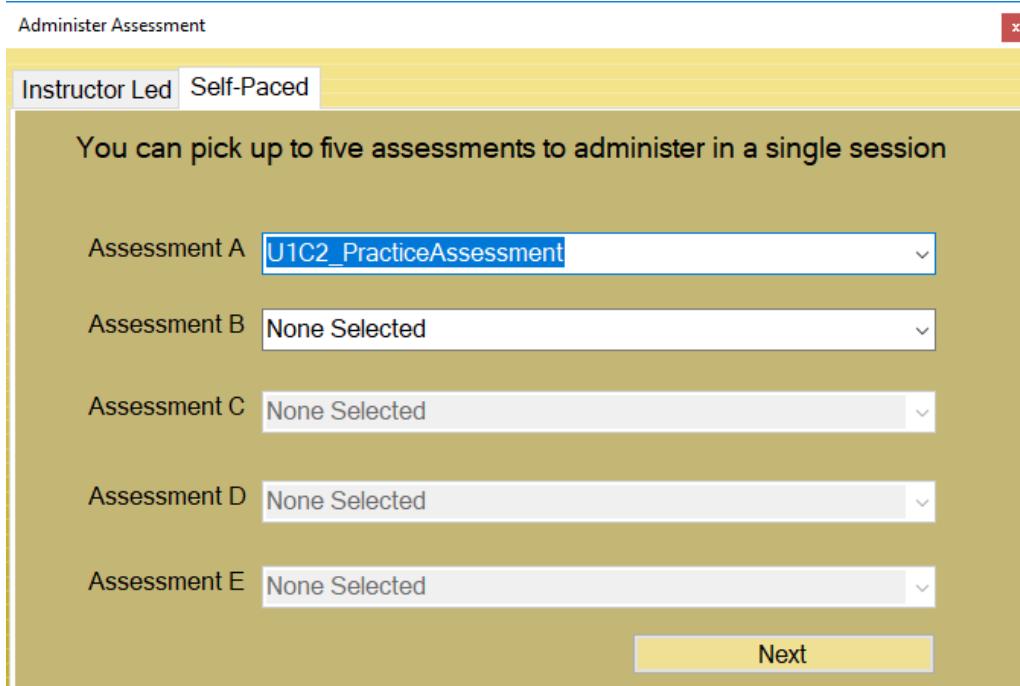
### Administer a self-paced assessment (Page 89):

1. From the CMv3 Home screen, select Assessments from the top menu and then select Administer Assessment. The Administer Assessment window displays.



UCode	Title	Time
U1C1L1	Introducing JROTC	2
U1C1L2	JROTC: The Organization and Traditions of Service Programs	6
U1C1L3	Customs and Courtesies in JROTC	3
U1C1L4	Social Etiquette and Manners	4
U1C2L1	Thinking Maps	3
U1C2L2	Self-Awareness	3
U1C2L3	Appreciating Diversity through Winning Colors ®	3
U1C2L4	Thinking and Learning	4
U1C2L5	Reading for Meaning	4
U1C2L6	Studying and Test-Taking	3
U1C2L7	Personal Code of Conduct	3
U1C2L8	Personal Growth Plan	3
U1C3L1	Team Building and Drill	2
U1C3L2	Stationary Movements and Marching Techniques	4
U1C3L3	Squad Drill	3
U1C4L1	Making Decisions and Setting Goals	3
U1C4L2	Anger Management	3
U1C4L3	Resolving Conflicts	4
U1C5L1	Understanding and Controlling Stress	2
U1C5L2	Cadet Challenge	2
U1C6L1	Orientation to Service Learning	2
U1C6L2	Preparing for Service Learning	2

2. Select the Self-Paced tab.
3. Select an assessment from the drop-down lists.



Administrator Assessment

Instructor Led **Self-Paced**

You can pick up to five assessments to administer in a single session

Assessment A: U1C2\_PracticeAssessment

Assessment B: None Selected

Assessment C: None Selected

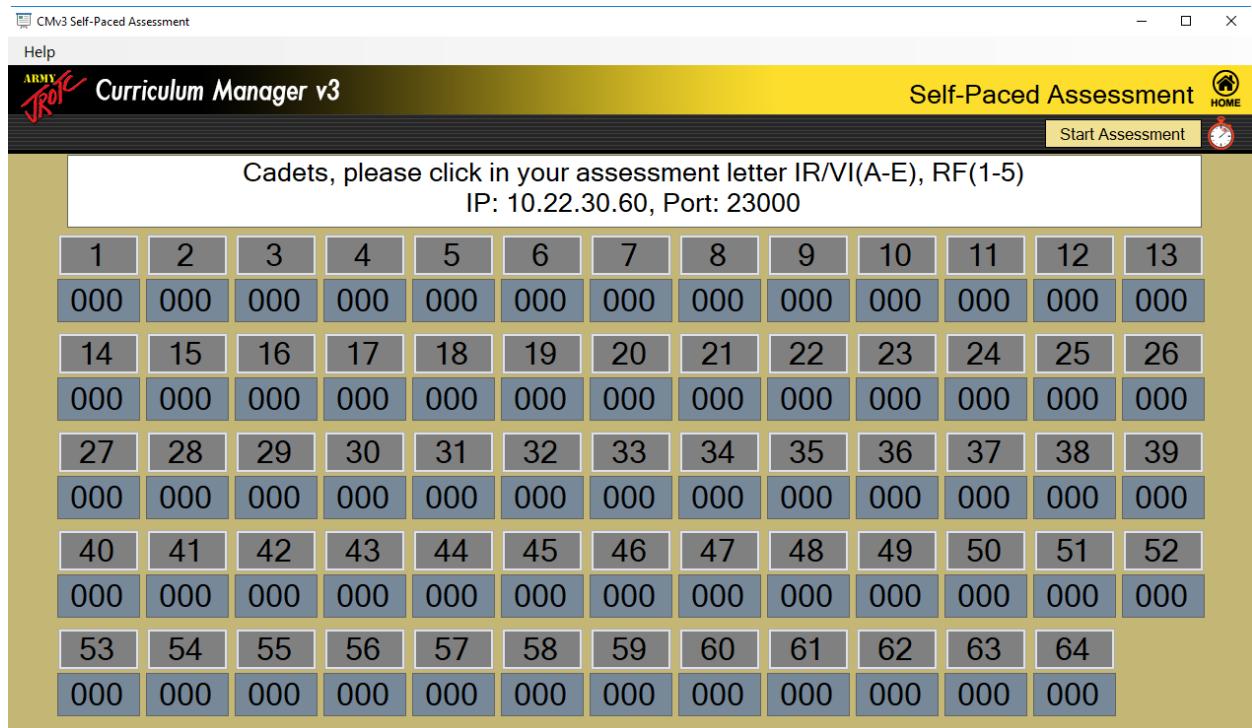
Assessment D: None Selected

Assessment E: None Selected

Next

4. Click the Next button. A confirmation prompt appears.
5. Click Yes to proceed or No to cancel.

6. The CMv3 Self-Paced Assessment window displays.



7. Instruct Cadets to use their response devices to click in to join the assessment.  
8. After all Cadets have joined, click the Start Assessment button.  
9. The “Ready to Start Assessment” confirmation window displays. Click the OK button.

## Table Eight

### Reports Manager

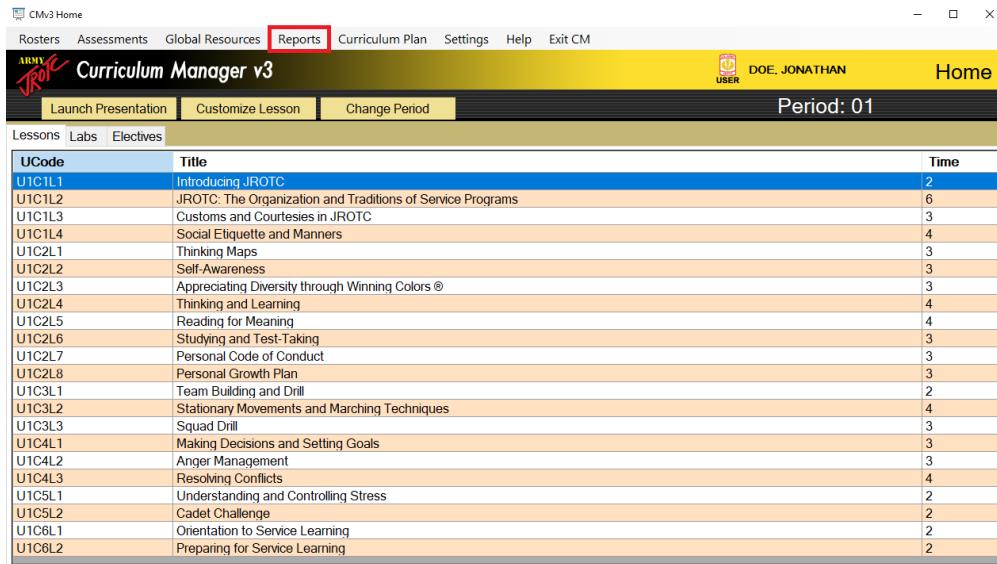
#### Tasks:

- Show and Discuss Curriculum Plan, Generate Exam. (Page 112)
- Discuss Presented Lessons, Questions Presented report and Instructor Summary report/ Exam Summary report.
- Talk about the difference between Exam Summary report and Instructor Summary report. (Page119/120)
- Remind everyone that you always Export reports to save them.

# Table Eight

## Reports Manager

From the CMv3 Home screen, select Reports from the top menu.



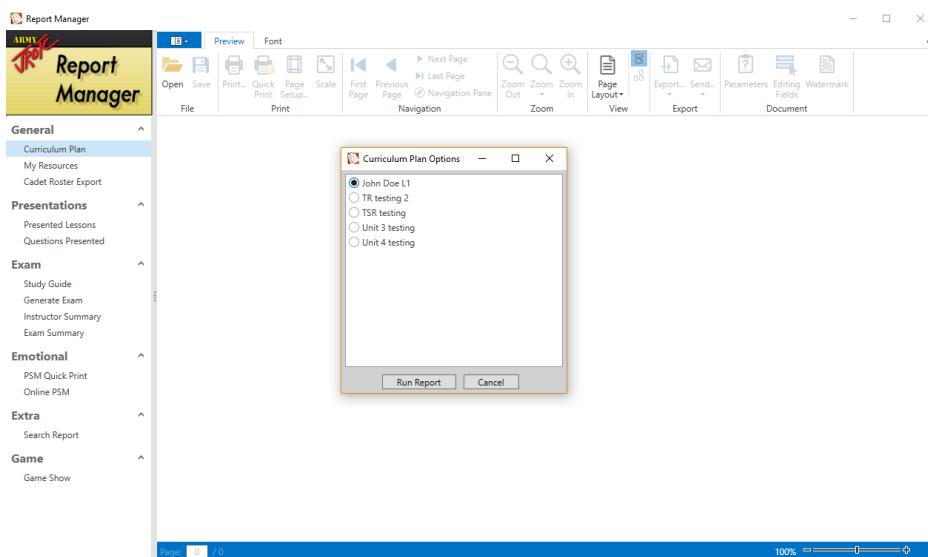
The screenshot shows the CMv3 Home screen with the following details:

- Top menu: CMv3 Home, Rosters, Assessments, Global Resources, **Reports** (highlighted in red), Curriculum Plan, Settings, Help, Exit CM.
- Header: ARMY JROTC Curriculum Manager v3, User: DOE, JONATHAN, Home.
- Sub-navigation: Launch Presentation, Customize Lesson, Change Period.
- Section: Period: 01.
- Lessons, Labs, Electives tabs.
- Table: Curriculum Plan (UCode, Title, Time) with 24 rows of data.

UCode	Title	Time
U1C1L1	Introducing JROTC	2
U1C1L2	JROTC: The Organization and Traditions of Service Programs	6
U1C1L3	Customs and Courtesies in JROTC	3
U1C1L4	Social Etiquette and Manners	4
U1C2L1	Thinking Maps	3
U1C2L2	Self-Awareness	3
U1C2L3	Appreciating Diversity through Winning Colors ®	3
U1C2L4	Thinking and Learning	4
U1C2L5	Reading for Meaning	4
U1C2L6	Studying and Test-Taking	3
U1C2L7	Personal Code of Conduct	3
U1C2L8	Personal Growth Plan	3
U1C3L1	Team Building and Drill	2
U1C3L2	Stationary Movements and Marching Techniques	4
U1C3L3	Squad Drill	3
U1C4L1	Making Decisions and Setting Goals	3
U1C4L2	Anger Management	3
U1C4L3	Resolving Conflicts	4
U1C5L1	Understanding and Controlling Stress	2
U1C5L2	Cadet Challenge	2
U1C6L1	Orientation to Service Learning	2
U1C6L2	Preparing for Service Learning	2

### Generate Curriculum Plan report (Page 112):

1. Click Curriculum Plan located on the left-hand navigation bar. The Curriculum Plan Options window displays.



The screenshot shows the Report Manager interface with the following details:

- Left sidebar: General (Curriculum Plan selected), Presentations, Exam, Emotional, Extra, Game.
- Top menu: File, Preview, Font, Print, Navigation, View, Document.
- Curriculum Plan Options dialog box (highlighted in orange):
  - List: John Doe L1 (selected), TR testing 2, TSR testing, Unit 3 testing, Unit 4 testing.
  - Buttons: Run Report, Cancel.
- Bottom status bar: Page 1 / 0, 100%.

2. Click the button next to the curriculum plan from the list shown.
3. Click the Run Report button. The generated report displays.
4. Press Export to Save a copy on the computer.

### Generate Exam report (Page 118):

1. Click Generate Exam located on the left-hand navigation bar. The Exam Options window displays.
2. Click the checkbox next to the exam(s) that you would like included in the Generate Exam report.

